



KOLEGJI  
**PJETËR BUDI**  
PRISHTINË

**ACTION PLAN FOR FURTHER  
INTERNATIONALIZATION OF PJETËR BUDI  
COLLEGE FOR THE PERIOD 2024 – 2028**



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## 1. INTRODUCTION

Preparation of the Action Plan for further Internationalization of Pjetër Budi College for the period 2024 -2028, is a complementary document to the Action Plan of Strategic Plan 2024 – 2028, in the area of international cooperation. It allows the Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D staff and the whole institution, that in case of the staff to fluctuations to continuously follow the work and activities and reflect upon them. Implementation of the activities should be reviewed every three months and progress report should be made and reported to the Management of Institution. According to the developments at national and European level and institutional needs new activities can be included.



### 1.1. Activity Plan

Nr.	Activity name	Implementing period	Responsible	Measuring instrument	2024	2025	2026	2027	2028
<b>OBJECTIVE 1: Establishing necessary infrastructure for international cooperation</b>									
1.1	Appointing Vice – Rector responsible for Cooperation	Q4	Rector & Senate	Vice-Rector for Cooperation appointed	X				
1.2	Establishing Office responsible for cooperation	Q4	Vice Rector for Cooperation	Office established and visible for the administrative and academic staff, students and external stakeholders	X				
1.3	Assigning tasks for the Vice – Rector for cooperation & Office for cooperation	Q4 / Q1	Rector/Vice Rector for cooperation	Clear task description for Vice-Rector and Office for Academic Development, ECTS, Quality Assurance and R&D	X	X	X	X	X
1.4	Allocating the budget for implementation of international cooperation activities	Q1, Q2, Q3 & Q4	Rector/Vice Rector for cooperation/Office for budget	Budget clearly indicated for the International cooperation activities	X	X	X	X	X
<b>OBJECTIVE 2: Development of the guidelines for study / internship recognition locally and internationally</b>									
2.1	Development of guidelines of recognition of study / internship performances acquired locally, regionally or internationally	Once per year	Office for ECTS/Office for cooperation	Guidelines for recognition of study / internship period	X	X	X	X	X
2.2	Information material e.g. guideline for recognition of study / internship performances	Ongoing	Office for cooperation/Office for information	Guidelines for recognition of study / internship period available online	X	X	X	X	X
2.3	Signing agreement with students for study / internship to be		Vice Rector for Cooperation	Availability of agreements	X	X	X	X	X



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	conducted locally, regionally or internationally								
2.4	Further development of exchange programs (study and internship) with international partners		Vice Rector for Cooperation/Office for cooperation	Number of new exchange programs	X	X	X	X	X
<b>OBJECTIVE 3: Support research by internationalization</b>									
<b>Note: The activities below, are also part of the R&amp;D Action Plan.</b>									
3.1	International trainings and certifications	Ongoing	Office for cooperation/Office for information	Number of international trainings and certifications offered by the College	X	X	X	X	X
3.2	Participation in international conferences/seminars/workshops	Ongoing	Office for cooperation/Office for information	Number of participation of the academic staff in international conferences / seminars / workshops	X	X	X	X	X
3.3	Staff and student exchange for scientific research purposes	Ongoing	Office ECTS, Quality Assurance and R&D/ Office for cooperation/Office for information	Number of staff and student exchange for scientific research purposes	X	X	X	X	X
3.4	Joint publications in Peer reviewed journals	Ongoing	Office for Academic Development, ECTS, Quality	Number of joint publications in Peer reviewed journals	X	X	X	X	X
3.5	Joint projects	Ongoing	Rectorate Office / Office for cooperation/Office for information	Number of joint projects	X	X	X	X	X
3.6	International scientific networking	Ongoing	Office for cooperation/Office for information	Participation in international networking	X	X	X	X	X
3.7	Special awards for successful researchers	Ongoing	Rectorate Office / Senate	Name of the persons, to whom award is distributed	X	X	X	X	X



**OBJECTIVE 4: Establish and advance local and international cooperation (The objective derives from the Action Plan of Strategic Plan 2024-2028)**

**Measure 4.1 Establishment of strategic partners with local and international institutions of Higher Education**

4.1.1.	Cooperation agreement with strategic partners	Ongoing	Rector/ Office for cooperation	Cooperation agreements	X	X	X	X	X
4.1.2.	Cooperation agreement for cooperation and work practice with local enterprises / Administrative Institutions of Kosovo	Ongoing	Rector/ Office for cooperation	Cooperation Agreements	X	X	X	X	X

**Measure 4.2 Trainings are organized and technical assistance is provided for the development of applications for project proposals**

4.2.1.	Drafting and applying project proposals at the local / international level	Ongoing	Office for Academic Development, ECTS, Quality Assurance and R&D / Office for cooperation/Office for information	List of applied project proposals	X	X	X	X	X
4.2.2.	Master's degrees are developed related to research projects / work practices.	Ongoing	Office for Academic Development, ECTS, Quality Assurance and R&D / Office for cooperation/Office for information	List of master theses	X	X	X	X	X



Measure 4.3 Information on opportunities for international cooperation is disseminated									
4.3.1.	Regular dissemination of information on calls for project proposals to staff and students	Ongoing	Office for cooperation/Office for information	Calls for proposals published and disseminated on College's web page	X	X	X	X	X
4.3.2.	Publication of the quarterly bulletin on scientific research activities at Pjetër Budi College.	Ongoing	Office for Academic Development, ECTS, Quality Assurance and R&D	Quarterly Bulletin	X	X	X	X	X
5. Increasing the number of incoming / outgoing students and staff									
5.1	Increasing the number of outgoing students	Ongoing	Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D/ Office for cooperation/Office for information	Number of students going abroad for study / practical placements	X	X	X	X	X
5.2	Increasing the number of incoming international students	Ongoing	Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D/ Office for cooperation/Office for information	Number of incoming students	X	X	X	X	X
5.3	Increasing the number of outgoing Professors and administrative staff	Ongoing	Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D/ Office for cooperation/Office for information	Number of academic and administrative staff going abroad for lectures / trainings	X	X	X	X	X



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5.4	Increasing the number of incoming international professors	Ongoing	Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D/ Office for cooperation/Office for information	Number of international professors holding lectures at Pjetër Budi College	X	X	X	X	X
<b>6. Strengthening of international networking</b>									
6.1	Support of hosting international scientific conferences	Ongoing	Rectorate Office/Office for cooperation/Office for information	Number of international events organized at the Institution	X	X	X	X	X
6.2	Intensified generation of networks with international partners	Ongoing	Rectorate Office/ Office for cooperation/Office for information	Number of Strategic international partner networks	X	X	X	X	X