CURRICULUM VITAE

Surname: Muqaj
 Name: Marta

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Str. Robert Gashi, Brekoc 50000 Gjakova, Kosovo

4. Date of Birth: 3/03/1962

5. Education:

Institucion [Date from– Date until]	Awarded Title/ to be completed:	
European Universitety of Tirana 2020	PhD in Management	
College Fama		
	Master of Arts in Management - MA	
Faculty of Applied Science in Peja	Bachelor in Business Administration	
Society of Certified Accountant and Auditors of Kosovo		
	Accountant Technician	

6. Knowledge of Languages:

Competences according to the scale 1 to 5 (1- excellent; 5 – basic knowledge)

Language	Listening	Speaking	Writing
Albanian	1	1	1
English	3	5	4
Serbian	1	2	2

7. Other skills: (e. g computer)

- Microsoft Office package
- Excellent organisational skills, communication, cross-cultural and teamwork.

8. Company/ Institution and current position and previous:

• "Pjetër Budi" College, Pristina - Professor (1 October 2021/22 - 2023)

9. Experiences (Company/Institution):

- Municipality of Gjakova Consultant
- Chef of Accounting Agriculture cooperative
- Chef of Accounting and Human Resources Valoni and Arberi
- Manager Kosova Term, NGO

10. Publications:

• Academic Journal of Business, Administration, Law and Social Sciences: "Strategic Human Resource Management", 2016

- International Institute for Private, Commercial and Competition Law: "Strategic Human Resource Management"
- Balkan Journal of Interdisciplinary Research: "The Role of Human Resources in Development of Tourism in Kosova", 2015
- Cultural Development Centre: "Cultural Management of Tourism in Kosovo", 2014, Peja Kosovo
- Kosovo Finance Institute: "The Role of Government in Contemporary Management of Economic and Development in Kosovo",
- International Institute for Private, Commercial and Competition Law: "The Role of Human Resources in Development of Tourism in Kosovo, 2014 Tirana Albania

11. Key Qualifications:

- Conduct research and analysis: development of questionnaires; implementation of different analysis regarding the current situation and the needs of various fields in different sectors: public and private sector; processing and data analysis; draw up various other reports.
- Networking with public and institutions, local companies, international organizations: through various projects, realization of cooperation with these institutions of higher education in Kosovo (University of Pristina, the University of Prizren, Private Institutions of Higher Education), local firms, various ministers and/or municipalities etc.
- **Gender equality**: Mentoring/supervision, development of questionnaires, conducting trainings related to the integration of the issue of gender equality in projects and various initiatives (treating them in the development of study programs, subject matter, the student union, etc.);
- Accounting and Financial Management: Long experience as chief of Accounting, Knowledge of Law and legislation in Kosov, Design and amendment of budgets of different institutions and different donors, preparation of financial reports;
- **Marketing:** Involvement in various projects for the development of various strategies and marketing campaigns.