



KOLEGJI - COLLEGE  
**PJETËR BUDI**  
Prishtinë - Prishtina

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CAREER OFFICE

CREATED THIS

# REPORT

Prishtina, 2017



## **Students**

### ***Number of current / scheduled students in the institution and program separately***

Currently 'Pjetër Budi' College has 750 students. Below is the table of the number of students currently studying at Pjetër Budi College according to academic programs. Reaccreditation programs are marked with R.

Academic Program	Current number of students	Male	Female
Customs and Forwarding - Bachelor	310	264	46
Tourism and Hospitality Management - Bachelor	92	81	11
R-Business Administration - Bachelor	130	75	55
Insurance - Bachelor	39	30	9
R-Customs & Forwarding - Master	33	30	3
Management - Master	146	97	49
<b>TOTAL</b>	<b>750</b>	<b>577</b>	<b>173</b>

### ***Number of students planned to be enrolled during next five years The***

number of students envisaged (students expected to enroll) for the next five years at the institutional level, according to programs including re-accreditation programs.

Academic Program	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Customs and Forwarding - Bachelor	310	257	276	300	300
Tourism and Hotel Management - Bachelor	92	116	134	150	150
R-Business Administration -	170	163	162	170	185



Bachelor					
R-Customs and Forwarding - Master	33	83	75	75	55
Computer Science	50	100	150	150	150
Management - Master	103	133	170	170	170
<b>TOTAL</b>	<b>758</b>	<b>852</b>	<b>967</b>	<b>1015</b>	<b>1010</b>
Total at the institution level	3802				

***Number of students enrolled in the last three years***

During In the last three academic years (2014-2015, 2015-2016, 2016-2017) a total of 750 students have been enrolled in Pjetër Budi College. The table below.

Academic Program	2014-2015	2015-2016	2016-2017
Customs and Forwarding - Bachelor	153	81	76
Tourism and Hospitality Management - Bachelor	26	32	34
R-Business Administration - Bachelor	57	32	41
Insurance - Bachelor	0	39	0
Customs and Forwarding - Master	20	13	0
R-Management - Master	56	38	52
<b>TOTAL</b>	<b>312</b>	<b>235</b>	<b>203</b>

***Gender ratio of students enrolled during the last three academic years Academic***

Program	2014-2015	2015-2016	2016-2017
Customs and Forwarding - Bachelor	Total: 153 Female: 10 Male: 143	Total: 81 Female: 14 Male: 67	Total: 76 Female: 22 Male: 54
Tourism and Hospitality Management - Bachelor	Total: 26 Female: 0 Male: 26	Total: 32 Female: 5 Male: 27	Total: 34 Female: 6 Male: 28
R-Business Administration - Bachelor	Total: 57 Female: 27 Male: 30	Total: 22 Female: 12 Male: 20	Total: 41 Female: 16 Male: 25
Insurance - Bachelor	Total: 0 Female: 0	Total: 39 Female: 9	Total: 0 Female: 0



	Male: 0	Male 30	Male: 0
Customs & Forwarding -Master	Total: 20 Female: 0 Male: 20	Total: 13 Female: 3 Male: 10	Total: 0 Female: 0 Male: 0
R-Management - Master	Total: 56 Female: 23 Male: 33	Total: 38 Female: 9 Male: 29	Total: 52 Female: 17 Male: 35
TOTAL	Total: 312 Female: 60 Male: 252	Total: 235 Female: 52 Male: 183	Total: 203 Female: 61 Male: 142

***Number of students graduated in the last three years in the institution / program / gender***

During the last three academic years 367 students graduated from Pjetër Budi College, of which 80 are female and 287 are male. The total number of graduates since its establishment is 743 students. The table of graduate students in the last three years by programs and gender.

Academic Program	2013-2014	2014-2015	2015-2016	2016-2017 (27 February 2017)
Customs and Forwarding - Bachelor	Total: 62 Female: 11 Male: 51	Total: 68 Female: 6 Male: 62	Total: 34 Female: 5 Male: 29	Total: 35 Women: 5 Men: 30
Tourism and Hotel Management - Bachelor	Total: 16 Women: 2 Men: 14	Total: 8 Women: 0 Men: 8	Total: 4 Women: 1 Men: 3	Total: 10 Women: 3 Male: 7
R-Business Administration - Bachelor	Total: 9 Female: 3 Male: 6	Total: 23 Female: 7 Male: 16	Total: 11 Female: 3 Male: 8	Total: 18 Female: 10 Male: 8
Insurance - Bachelor	Total: 5 Female: 2 Male: 3	Total: 9 Female: 4 Male: 5	Total: 10 Female: 4 Male: 6	Total: 3 Female: 1 Male: 2
Customs & Forwarding -Master	Total: 1 Female: 0 Male: 1	Total: 8 Female: 2 Male: 6	Total: 10 Female: 4 Male: 6	Total: 1 Female: 0 Male: 1
R-Management - Master	Total: 0 Female: 0 Male: 0	Total: 10 Female: 1 Male: 9	Total: 8 Female: 4 Male: 4	Total: 4 Female: 2 Male: 2
TOTAL	Total: 93	Total: 126	Total: 77	Total: 71

***Percentage of students (last three years)***

Academic Program	2013-2014	2014-2015	2015-2016
Customs and Forwarding - Bachelor	81	80	71
Tourism and Hospitality Management -	75	74	72



Bachelor			
R-Administration Business - Bachelor	82	81	72
Insurance - Bachelor	83	82	76
Customs and Forwarding - Master	69	72	71
R-Management Master	70	61	74

***Number of students who dropped out (drop out rate), last the last***

three years During three years 40 students have left Pjetër Budi College. 13 of them in Customs and Forwarding BA, Tourism and Hospitality BA 8 students, Business Administration BA 8 students, Insurance BA 6 students, Management MA 3 students and Customs and Forwarding MA 1 student.

***Employability of graduates in the last three years***

Of the total number of graduates since the establishment of the college, which is **743, 572** are employed or at a rate of **77%**. **171** graduates or **23%** of them are not working.

***Regular academic staff (FT) / student per unit / institution Institutional***

ratio between regular academic staff and the total number of current students, at the institutional level (the percentage of the three years 2014/2015, 2015/2016 and 2016/2017 is calculated) is: 1 full-time academic staff (one teacher) equals 33 students.

Re-accreditation program	1 full-time academic staff (one teacher) per student
R-Business Administration, BA	1 teacher for 18 students
R-Customs and Forwarding, MA	1 teacher for 7 students
TOTAL (institutional level)	1 teacher for 33 students

In the BA Business Administration Study Program (re-accreditation): 1 full-time academic staff (one teacher) equals 18 students.

In the Customs and Forwarding Study Program MA (re-accreditation): 1 full-time academic staff (one teacher) equals 7 students.

***Career guidance and internship service for students The***

Vice Dean for Non-Academic Affairs deals with all matters relating to the future career of students. He is responsible for conducting training and facilitating activities that are important to the future of the students.



Various activities are organized within the Career Office, such as: publishing the student magazine with their works, visits to various institutions, trainings, various researches as part of their internship during their studies, etc.

During the previous years, "Pjetër Budi" College has signed cooperation agreements with higher education institutions abroad. The main purpose of these agreements is to deepen cooperation between higher education institutions with other countries, exchange experiences, study programs, staff and student mobility. For this purpose, recently (April 1, 2016) a student visit was organized in Podgorica, Montenegro, respectively at the Mediterranean University.

Pjetër Bud College seems to be the only academic institution in the Republic of Kosovo where internships are compulsory in almost all study programs. We have more than 100 agreements with various businesses and institutions, as well as with educational institutions that help us to involve students in practice. For the internship, please see the descriptions of all study programs, where the college approach to the internship subject and the internship part of the course is elaborated in detail.

The Career Office assists other college internship entities and is involved in all phases, from start to finish. Through this office two years ago 35 students completed a quarterly internship paid at Prishtina Airport. Four of them were hired. Similar cases occur continuously and can be verified at any time.

Last year, the college signed a memorandum of understanding with the Ministry of Finance of Kosovo, which deals with the possibility that a certain number of students can do quarterly internships in this institution. So far our students have completed internships in various institutions and companies. In Kosovo Customs, insurance companies, hotels and travel agencies, the internship is also established.

The college also, through the ALUMNI network, part of which are many former students, now successful businessmen, enables a number of students to engage in internships in their companies.

### ***Service for graduate and unemployed students (ALUMNI) ALUMNI***

members are active in supporting the activities of the college, but at the same time the college helps them. They are the best feedback assets needed for the quality of study programs, the quality of education we provide, and the quality of knowledge, skills, and competencies that students gain.

The Dean and the rest of the academic staff meet with ALUMNI members in small discussion groups, in which case all issues are discussed, while the Quality Office is in regular contact with them and receives feedback on the quality of teaching and learning. .