



European Commission
TEMPUS



Supporting and Developing the Structures for QA at the Private Higher Education Institutions in Kosova

www.qa-kosova.org

Consortium:



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OVERVIEW

- (1) Activity Report
- (2) Internal QA of Project Implementation
- (3) Administrative Issues
- (4) Open Issues

(1) Awareness-raising and deep need analysis regarding the Quality Assurance at the Private Higher Education Providers

- ✓ (1.1) Organisation of the Information Days:
 - 11th-15th October 2010 at all PHEP
- ✓ (1.2) Development of Questionnaires :
 - Quality of teaching and learning
 - Quality of research and development
 - Quality of administration and student support services
- ✓ (1.3.) Distribution, collection and analysing of the questionnaires



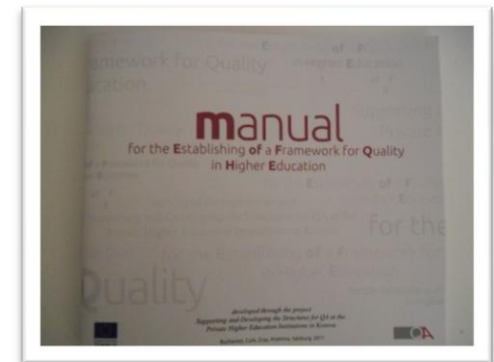
(2) Capacity building

- ✓ (2.1) Training of the University Management and Teachers
- ✓ (2.2.) Training for Students
- ✓ (2.3.) Training for Administrative Staff
 - Trainings held from 26th-28th January 2011
 - [Agenda Training January](#)



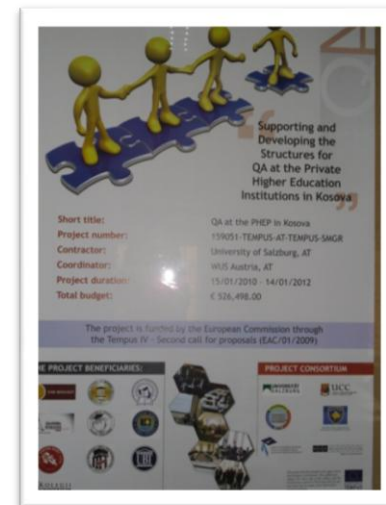
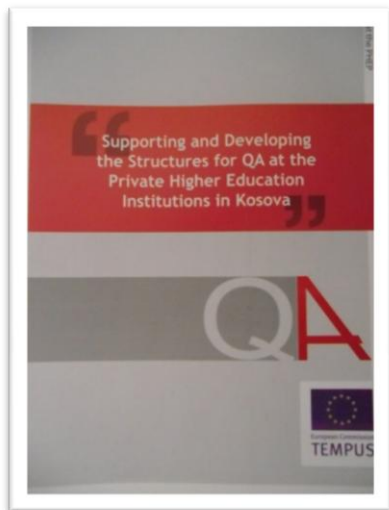
(3) Developing a QA system at the Private Higher Education Institutions in Kosova

- ✓ (3.1.) Staff Recruitment
- ✓ (3.2.) QA Centres
- ✓ (3.3.) Development of Manual for Managers
- ✓ (3.4.) Development of the Guidelines – Organisation of Workshops
 - Activity 3.3. and 3.4. were combined and both published in one single publication
- ✓ (3.5.) Study-visits
 - SV to University of Salzburg – [Agenda](#) – September 2010
 - SV to University College Cork - [Agenda](#) – April 2011
 - SV to University POLITEHNICA of Bucharest – [Agenda](#) – September 2011



(4) Dissemination

- ✓ (4.1.) Information processing, distribution, publication and public relations
 - project website: www.qa-kosova.org ; containing all project material (documents presentations, photos, PR material, publications) > website will stay online
 - PR/information material (flyer, brochure about the project in English and Albanian, brochure on QA in English and Albanian, poster)
 - Publications: [Manual for the Establishing of a Framework for Quality in Higher Education](#)
[Translation into Albanian of Toolkit for Student-Centred Learning](#)



(5) Sustainability

- ✓ (5.1.) Takeover of the QA Centres by the Private Higher Education Institutions
- ✓ (5.2.) Yearly meetings about QA trends and developments

(6) Quality control and monitoring

- ✓ (6.1.) Self-evaluation at the Consortium Meetings
- ✓ (6.2.) Distribution of questionnaires to the participants
- ✓ (6.3.) Quality control and monitoring of the project implementation and management plan of the project
 - Questionnaires distributed at all events
 - QA internal report will be available for download from the project website

(7) Management of the project

- ✓ (7.1.) Coordination of the partners and implementation of activities
- ✓ (7.2.) Legal issues and contracting

INTERNAL QA OF PROJECT IMPLEMENTATION

(A) Internal Quality Assurance

- Questionnaires distributed at all workshops/study visits
- Summary of survey results provided to EUUs for the improvement of next event
- Full report will be made available at the project website

- **Main issues:**
 - *To also visit private higher education providers during the study visits*
 - *Wish for more practical examples in implementation of QA procedures*
 - *Wish for more relevance/relation of theory to circumstances in Kosova*
 - *Length of study visits*

ADMINISTRATIVE ISSUES

➤ **End of project is 14th January 2012.**

Final Report:

- The final report is due on 14th March 2012
- **All partners must stay available for questions during this time!**

Financial Issues:

- All money transfers must be dealt with by the end of the project on 14th January 2012.
- For PHEP: All documents needed for financial reporting must be sent to WUS Austria by 31st January 2012 (clemens.juriga@wus-austria.org and michaela.handke@wus-austria.org); for individual questions please contact us via Email.
- 2nd installment from EC: we could so far cover most of the costs with money from the 1st installment and therefore decided against asking for the 2nd installment from the EC. Further costs are now being pre-financed and the remaining sum will be transferred by the EC upon their acceptance of the final report.
- Payment of last installment of staff costs will be made when all financial issues are clarified (approx. 15th February)

Do you have any further issues with regards to project implementation?