



CURRICULUM VITAE

PERSONAL INFORMATION

Name	FITIM
Surname	MAÇANI
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Citizenship	Kosovo
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Date / Month / Year of birth	13/04/1970
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WORK EXPERIENCE

• Date (from – until)	June 1997 until January 2002
• Name and Address of employer	NPT Kuvilab-Prishtine
• Position at work	Manager
• Work-related activities and responsibilities	Various business agreements, contact with clients , contracting of goods , organization of transport etc.

• Date (from –until)	January 2002 until July 2007
• Name and Address of employer	Meat processing industry-LGB-Gjilan
• Position at work	Coordinator
• Work-related activities and responsibilities	<ul style="list-style-type: none">▪ Maintaining communications on issues of sale and transportation of goods for the region of Prishtina,Fushe Kosova, Podujeva ,Obiliq etc.

• Date (from – until)		October 2007 until (continues)
• Name and Address of employer		University Pjeter Budi-Prishtine
• Position at work		Executive Manager
• Work-related activities and responsibilities		- To organize the teaching process, to compile the schedule of lectures and exercises, to compile the schedule of exams, to coordinate the employees, to make decisions for taking and dismissing the employees, to make the liaison between the administration and the academic staff in accordance with the statute of Pjeter Budi University. To report to the director of the board on the progress of work, development of the institution, the work of employees and other tasks defined by the statute
• Date (from – until)		September 2015 until (continues)
• Emri dhe adresa e punëdhënësit		State University of Tetova
• Position at work		Teacher
• Work-related activities and responsibilities		Teaching, holding exams, developing exercises and other intellectual services at the Faculty of Business Administration in Kumanovo and Skopje. Intellectual services will be performed in accordance with employment contracts in the subjects: Management Basics, Human Resource Management, Communication in Business, International Business and Economic Planning
EDUCATION		

PRIMARY SCHOOL	Primary school Josip Broz Tito-Podujevë
SECONDARY SCHOOL	Oriented Secondary Education Centre “Gjuro - Gjakovic “ -Podujeve
TITLE	Biology Technician-Laboratory
UNIVERSITY STUDIES	University of Tourism and Management

TITLE IN WORK	Graduated Tourism Specialist
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POSTGRADUATE STUDIES	State University of Tetova, Faculty of Economics Marketing-Management
TITLE	Master in Economics, Marketing - Management.
DOCTORAL STUDIES	Saint Clement University in Bitola, Faculty of Tourism and Hospitality in Ohrid
TITLE	Doctor of Science in Tourism

SCIENTIFIC ACTIVITIES

• Date (from – until)		23 Maj 2013 deri 24 Maj 2013
•Name and type of institution that organized the conference		PJETËR BUDI COLLEGE, street.ISA KASTRATI, PRISTINA, KOSOVO
• Type of Documents obtained		Certificate of Participation, Book of Abstracts and LOGOS Scientific Journal

• Date (from – until)	23 May 2015
• Name and type of institution that organized the conference	PJETËR BUDI COLLEGE, street.ISA KASTRATI, PRISTINA, KOSOVO
• Type of Documents obtained	Certificate of Participation, Book of Abstracts and LOGOS Scientific Journal

• Date (from – until)	04 December 2015 until 05 December 2015
• Name and type of institution that organized the conference	UNIVERSITETI SHETËROR I TETOVËS TETOVË , MAQEDONI
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	02 December 2016
• Name and type of institution that organized the conference	STATE UNIVERSITY OF TETOVA TETOVO, MACEDONIA
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	01 April 2016
• Name and type of institution that organized the conference	INSTITUTE FOR SCIENTIFIC RESEARCH AND DEVELOPMENT ULQIN, REPUBLIC OF MONTENEGRO
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	October 2016
• Name and type of institution that provided the training	EUROPEAN MANAGEMENT INSTITUTE
• Type of graduation or certification	CERTIFICATE

• Date (from – until)	December 2017
• Name and type of institution that organized the conference	STATE UNIVERSITY OF TETOVA TETOVO, MACEDONIA
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	31 March 2017
• Name and type of institution that organized the conference	INSTITUTE FOR SCIENTIFIC RESEARCH AND DEVELOPMENT ULQIN, REPUBLIC OF MONTENEGRO
• Type of Documents obtained	CERTIFICATE and Scientific Journal OLCINIUM no.1 / 2017

• Date (from – until)	October 2018
• Name and type of institution that organized the conference	STATE UNIVERSITY OF TETOVA TETOVO, MACEDONIA
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	06April 2018 until 07 April 2018
• Name and type of institution that organized the conference	INSTITUTI PËR KËRKIME SHKENCORE DHE ZHVILLIM ULQIN , REPUBLIKA E MALIT TË ZI
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	11 June 2018 until 13 June 2018
• Name and type of institution that organized the conference	QAINALL Polis University - Tirana, Republic of Albania
• Type of Documents obtained	CERTIFICATE

• Date (from – until)	15 October 2018
• Name and type of institution that organized the conference	UNIVERSITY OF TOURISM AND MANAGEMENT SKOPJE, MACEDONIA
• Type of Documents obtained	CERTIFICATE

COMPUTER WORKING SKILLS	Microsoft Office (Word, Excel, Outlook), Power Point, Softwer, Softwer Free etj.
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PROFESSIONAL SKILLS

MOTHER TONGUE	Albanian language
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OTHER LANGUAGES

	English language	SERBO-CROATIAN LANGUAGE	German language
• In reading	3	5	4
• In writing	3	5	3
• In speaking	3	5	4