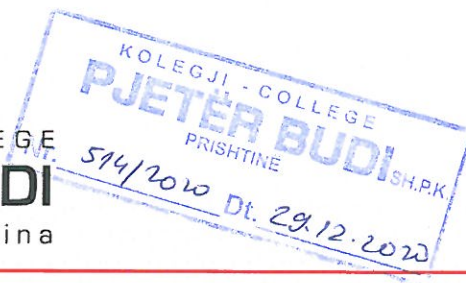




KOLEGJI - COLLEGE
PJETËR BUDI
Prishtinë - Prishtina



"PJETER BUDI" COLLEGE

REGULATION ON THE IMPLEMENTATION OF THE EUROPEAN CREDIT TRANSFER SYSTEM (ECTS)

Pristina, 2020



Pursuant to Article 64 of the Statute of the College "Pjetër Budi", Academic Senate of the College 29.12.2020, approved this :

**REGULATION
FOR IMPLEMENTATION OF THE EUROPEAN
CREDIT TRANSFER SYSTEM (ECTS)**

I. GENERAL PROVISIONS

Object of regulation

Article 1

This regulation defines the unique basis for the organization and implementation of study programs according to the European credit transfer system (ECTS) at College "Peter Budi"- Prishtina, in the following text College "Pjeter Budi " - Prishtina.

Purpose of ECTS

Article 2

2.1. The European credit transfer system is a system of academic recognition of studies based on: information on study programs and student achievements, mutual trust between different units of the College, mutual agreements of Universities, Colleges, Partner Institutes in home and abroad, and the use of credits (points) as a measure of student workload.

2.2. With the credit transfer system is realized:

- Increased student mobility at institutional, national and international level;
 - Precise analysis of workload and measurement of student workload in the study process;
 - Development and functioning of the mechanism for continuous monitoring of student progress according to learning outcomes;
 - Objectivity in evaluating and accepting the results of the study;
 - Realization of compatibility of study programs at institutional, national and international level;
 - Establishment of international student mobility and realization of compatibility of study programs at international level, according to the principles of the European Credit Transfer System - ECTS (European Credit Transfer System);
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- Continuous transfer of student achievements from one institution to another;
- Increased individualization of the course of study and
- Creation of bases for the realization of permanent learning concept.

Implementation of credit transfer system

Article 3

The credit transfer system is applied in the realization of study programs and course programs for:

- The first cycle of university studies - Bachelor;
- The second cycle of university studies - Master.

Structure of study programs and ECTS

Article 4

4.1 A study program from the first cycle of studies (regular) consists of compulsory and elective courses, while according to the needs of the study program, other ways of learning knowledge by students can be provided for which an adequate number is allocated. of credits, such as: working on independent projects, final project - diploma work, practical work, etc.

4.2. Participation of compulsory courses can not be more than 60% of the total number of courses in the study program.

The following can be chosen as elective subjects:

- Courses from the list of courses offered within the study program and
- Timber r relevante from other study programs within the College " Peter Budi" - Pristina.
- Relevant courses from the study programs of Higher Education Institutions in the country and abroad, based on agreements with the College " Pjetër Budi" - Prishtina .

4.3. Credits (points) are allocated to elective courses according to the same criteria as for compulsory courses.

4.4. In addition to the compulsory and elective courses provided in the study program, students can also receive knowledge and credit from optional courses . Optional courses are courses that students can, but are not required to choose. If they complete all the required activities foreseen in the optional course program, students gain an adequate number of credits, outside the study program , while the same are evidenced in the Diploma Supplement.

The term credit (points) in ECTS



Article 5

The credit is a relative numerical value, which is defined in the course programs, which describes the quantity of student work in relation to the total amount of work needed to complete an academic year in the unit of the College " Pjetër Budi" - Prishtina.

Article 6

6.1. The number of credits (points) that the student must earn in order to obtain certain professional training (diploma) is 60 credits (points) for an academic year.

6.2. A credit (point) corresponds to 25 working hours , which means that the total annual workload of students should be from 1200 to 1500 hours.

6.3. Accordingly, for three-year studies from the first cycle a total of 180 - 240 credits are needed,

How to distribute ECTS

Article 7

8.1. Number of credits (points) for the curricula determined based on lectures, colloquiums, respectively final exams, consultations carried out, the exercises performed, internships realized, the seminar work, field work, independent work / at home, teaching in the library, elaborated or realized projects, specialized work, master's thesis, doctoral thesis, etc.

8.2. For a full explanation of how to allocate credits for a **course program**, the following table gives an example of a one-semester course which, in addition to lectures and exercises, has provided other activities.

Student weekly load category	Hours per week	Number of weeks	Total number of hours per course lasting 15 weeks (one semester) (2 x 3)
1	2	3	4
Lectures	3	13	39
exercise	2	13	26



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Field lectures	5	1	5
Punime semin arike	8	2	16
Individual learning	4	15	60
Kalimi i colloquia	2	2	4
in total			150

150 (total load): 25 (hours for 1 credit) = 6 credits, respectively for the born in this example 6 credits will be allocated.

Allocation of credits (points) for different types of student activities outside the study program

Article 8

9.1. Credits (points) can also be allocated for different types of student activities: holding professional practice, elaboration or realization of projects, participation in scientific gatherings, etc.

9.2. The activities for which the loan will be allocated are determined by the College "Pjetër Budi" - Prishtina, before the beginning of the academic year.

These credits are included in the Diploma Supplement in the part of additional information for the realized activities.



Bodies and bodies for the implementation of ECTS and the manner of keeping records

Article 9

31.1. Implementation and monitoring of the provisions of the Regulation on the European System of Credit Transfer and the transition from one study program to another within the College "Peter Budi" - Pristina, established Office of Academic Development, ECTS, quality assurance.

31.2. Responsible for leadership and management Office for Academic Development, ECTS, Quality Assurance at the level of the College "Peter Budi" - Prishtina is Vice Rector for Teaching, Research and Academic Development.

**II. OFFICE FOR ACADEMIC DEVELOPMENT,
ECTS, QUALITY ASSURANCE AND RESEARCH**

Article 10

Officer for Academic Development, ECTS and Quality Assurance and R&D within the College "Peter Budi" - Pristina performs these tasks:

- I convey obligations in the realization of the ECTS principles and mechanisms;
- Provides support in the practical implementation of ECTS, as well as support for coordinators of internal organizational units;
- Informs students about ECTS;
- Coordinates the processes of the College "Pjetër Budi" - Prishtina about: preparation, production and distribution of information packages;
- Ensures the realization of national and international contacts;
- Informs about student mobility opportunities;
- Informs the bodies of the College "Pjetër Budi" - Prishtina about the activities related to the implementation of ECTS;
- Prepares an annual report on the implementation of ECTS.
- Performs other tasks in accordance with the Law, the Statute of the College and other regulations of the College.

III. STUDENT MOBILITY



Transition from one study program to another within the College " Pjetër Budi" - Prishtina

Article 11

40.1. The student can go from one to another study program within the College 's " Peter Budi" - Pristina .

40.2. The criteria for passing from the preliminary point are determined by the College " Pjetër Budi" - Prishtina, depending on the compatibility of study programs, and at the same time an agreement is reached with the student.

Transfer from a Higher Education Institution in Kosovo to Kelogin " Pjetër Budi" - Prishtina

Article 12

41 .1. The criteria for transfer are determined by the College " Pjetër Budi" - Prishtina, depending on the compatibility of their study programs.

41 .2. The procedure and rules of student transfer are determined by special regulations.

International mobility

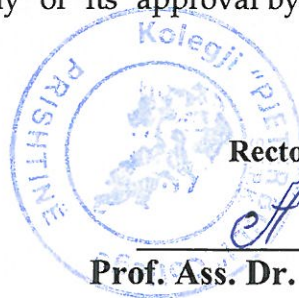
Article 13

42 .1. College " Peter Budi" - Prishtina, in cooperation with higher education institutions abroad in accordance with the provisions of this Regulation Enable in the transfer of ECTS credits from a university or institution other higher education outside Kosovo in College " Peter Budi " - Prishtina.

IV. FINAL TRANSFERABLE PROVISIONS

Article 14

This Regulation enters into force on the day of its approval by the bodies of the College "Pjetër Bud i" - Prishtina .



Rector of the College

[Signature]
Prof. Ass. Dr. Artan Haziri

