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**ACTION PLAN FOR RESEARCH AND DEVELOPMENT OF PJETËR BUDI COLLEGE
FOR THE PERIOD 2020 - 2025**



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1. INTRODUCTION

Mission of College PJETER BUDI is to adequately prepare human resources with specific scientific and professional profiles in compliance with local, regional and international labour market needs, who will contribute to sustainable economic and social development of Kosovo and wider.

On the other hand, Vision of Pjetër Budi College is: “to generate, preserve and transmit knowledge, by contributing to the creation of social, economic and cultural welfare of Kosova society”. Pjetër Budi College, as a higher education institution in Kosova, on a daily basis is strongly committed in achieving the following objectives:

- Careful and continual reforms related to curriculum, teaching methodology, use of contemporary literature to advance teaching activities in Bachelor and Master studies;
- Became referring higher education institution in Kosova and wider, with modest student number and high employability rate of its graduates,
- Undertaking adequate and necessary reforms to enable the College to become integrated in the European Higher Education Area (according to the Bologna process) and in European Research Area;
- Transformation of Pjetër Budi College into a leading center of knowledge, thought and education in the field of economics and international policy in Kosova and region;

Pjetër Budi College is strongly committed towards its strategic goal of becoming a prestigious institution in the higher education system in Kosovo and in the region too. At the same time, the Colleges constantly works to provide a suitable and convenient work environment, a collegial working atmosphere for study and personal growth that ensures and guarantees academic freedom for students and staff, which are balanced with the tough requirements and quality assurance criteria. The College’s vision is not focused only on providing a qualitative education, which is comparable and competitive to the similar institutions outside of Kosova, but also provides a special attention to the relevant research activities conducted in Kosova and the region in the targeted fields. Its vision reflects the principle that providing students with professional knowledge is essential. It does not include only theoretical knowledge but also practical skills and development of competences and that the gained knowledge and skills are applied responsibly and professionally at the working place.

The Working Group of the Strategic Plan conducted in-depth analysis of the identified areas, where research is identified as one of the five strategic objectives. Thus, the process ended with the identification and determination of the College’s strategic objectives for the period 2021-2025:

1. Study programs contemporary and comparable with other institutions in the region and beyond which respond the labor market needs;
2. Scientific research work becomes integral part of daily activities at College Pjetër Budi with the aim of developing scientific and research capacities and the advancement of study programs;
3. Development and engagement of qualitative staff for the needs of College Pjetër Budi;



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4. Establishing and advancing local and international cooperation in order to achieve common interests;
5. Building a functional system for quality assurance.

2. RESEARCH INDICATORS

Scientific research work is daily activity of all academic institutions aim to be competitive in country and beyond. Moreover, it is common for institution and their personnel are evaluated by the number of publications and citations. Whereas, the interlink between scientific research activity with the teaching programs, especially in master level, is what distinguish institutions of higher education which offers advanced knowledge in a specific field. Kosovar society, consequently higher education sector is not characterized with significant features in the field of research and scientific development. Various reports indicate that less than 0.1% of GDP of Kosova is invested in research and development, far behind the European Union target that was set for 2020 to be in the level of 3% of GDP, as well as Kosova is lagging behind neighboring countries related to investments in this field. Therefore, this segment presents a challenge for all institutions in Kosova, including Pjetër Budi College. For this main reason, research and scientific work at the College represent a priority which will be given a special attention in the upcoming period by targeting partners from economic society for collaboration.

As underlined in the Strategic Plan 2021, under the objective number two, **Scientific research work becomes integral part of daily activities at College Pjetër Budi with the aim of developing scientific and research capacities and the advancement of study programs, the following targets have been set:**

- Increasing the number of publications in the peer review journals;
- Trained staff to develop project proposals for research work and for creating links and paternities with other higher education institutions and economy;
- Increased international cooperation in the field of scientific research;
- Academic staff has access to a number of prestigious scientific journals.

The purpose of preparing the Action Plan for Research and Development Activities of Pjetër Budi College for the period 2021-2025, is a complementary document to the Action Plan of the Strategic Plan 2021 – 2025. It allows the Office for Academic Development, ECTS, Quality Assurance and R&D staff, that in case of the staff to fluctuations to continuously follow the work and activities and reflect upon them. Implementation of the activities should be reviewed every three months and progress report should be made and reported to the Management of Institution. According to the developments at national and European level and institutional needs, new activities can be included.

The Pjetër Budi College recognizes for evaluation and benchmarking of the research and development activities the following indicators



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- Publications in regional, national and international journals per staff per year
- Membership in international academic networks and societies
- Research projects per staff per year
- Volume of funding per year
- Ratio of internal versus external funding
- Number of agreements with internationally accredited Institutions
- Student staff ratio
- Local staff versus International staff
- Fulltime staff versus part-time staff
- Employment statistics
- Number of administrative staff per student
- Research activities workload of students
- Number of international students and
- Number of international visiting professors
- Pass rates of students
- Duration for completion of studies



3. Activity Plan on Research and Development

Nr.	Activity name	Implementing period	Responsible	Measuring instrument	2020	2021	2022	2023	2024	2025
Objective 1: Establishing necessary infrastructure for research support										
1.1	Appointing Vice – Rector responsible for research	Q4	Rectorate Office & Senate	Vice-Rector for Research appointed	X					
1.2	Establishing Office responsible for research	Q4	Office for Academic Development, ECTS, Quality Assurance and R&D	Office established and visible for the administrative and academic staff, students and external stakeholders	X					
1.3	Assigning tasks for the Vice – Rector & Office	Q4 / Q1	Rectorate Office	Clear task description for Vice-Rector and Office for Academic Development, ECTS, Quality Assurance and R&D	X	X	X	X	X	X
1.4	Allocating the budget for implementation of research activities	Q1, Q2, Q3 & Q4	Rectorate Office	Research activities clearly budgeted	X	X	X	X	X	X
1.5	Appointment working group for the Research & Development activities	Q1	Rectorate Office	List of the working group	X	X	X	X	X	X
Objective 2: Scientific research becomes an integral part of daily activities at Pjetër Budi College in order to develop scientific - research capacities and advance study programs (deriving from Strategic Plan 2021 – 2025,										



Measure 2.1: Provide support for publication in international scientific journals										
2.1.1.	Trainings for publication in international scientific journals	January-April (every year/based on needs)	Rectorate Office	List of participants, trainings materials	X	X	X	X	X	X
2.1.2.	Support to staff for participation in international scientific conferences	Ongoing	Rectorate Office, Office for Academic Development, ECTS, Quality Assurance and R&D	List of the staff participating in the conferences, titles of presentations	X	X	X	X	X	X
Measure 2.2: Support for participation in research projects										
2.2.1.	Trainings for the development of project proposals	January-April (every year/based on needs)	Rectorate Office	List of participants, training materials	X	X	X	X	X	X
2.2.2.	Memorandum of Understanding for the research and development project with the economy	Ongoing	Rectorate Office	List of Mou	X	X	X	X	X	X
2.2.3.	Participation in local and EU funded projects.	Ongoing	Working group / external experts	List of projects	X	X	X	X	X	X
Measure 2.3: Development of master programs and their connection with scientific research work										
2.3.1.	Memorandum of Understanding for research and development projects with the economy	Ongoing	Rector/ Office for international relations	Number of signed MoUs	X	X	X	X	X	X
Measure 2.4: Providing access to electronic scientific journals										
2.4.1.	Access to electronic platforms in international scientific journals is established	Ongoing	Vice rector for teaching/Office for budget	Online access to international scientific journal	X	X	X	X	X	X



Objective 3: Support research by internationalization										
3.1	International trainings and certifications	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Number of international trainings and certifications offered by the College	X	X	X	X	X	X
3.2	Participation in international conferences/seminars/workshops	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Number of participation of the academic staff in international conferences / seminars / workshops	X	X	X	X	X	X
3.3	Staff and student exchange for scientific research purposes	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Number of staff and student exchange for scientific research purposes	X	X	X	X	X	X
3.4	Joint publications in Peer reviewed journals	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Number of joint publications in Peer reviewed journals	X	X	X	X	X	X
3.5	Joint projects	Ongoing	Rectorate Office / Office	Number of joint projects	X	X	X	X	X	X



			for Academic Development, ECTS, Quality Assurance and R&D							
3.6	International scientific networking	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Participation in international networking	X	X	X	X	X	X
3.7	Special awards for successful researchers	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Name of the persons, to whom award is distributed	X	X	X	X	X	X
Objective 4: Supporting research by evaluation at an international level										
4.1	Regular evaluations, at least every year for study programs and every two years for institution	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality Assurance and R&D	Report on evaluation of achieving the benchmarks	X	X	X	X	X	X
4.2	Benchmarking with other national and international institutions	Ongoing	Rectorate Office / Office for Academic Development, ECTS, Quality	Reports on national and international benchmarking	X	X	X	X	X	X



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			Assurance and R&D							
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