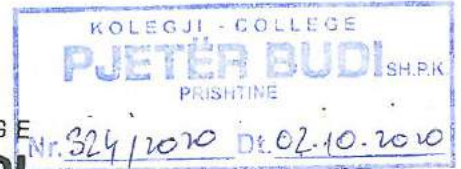




KOLEGJI - COLLEGE
PJETËR BUDI
Prishtinë - Prishtina



PJETËR BUDI" COLLEGE

STATUTE OF "PJETER BUDI" COLLEGE

Prishtinë, 2020



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Pursuant to Article 17 paragraph 2 of the Law on Higher Education in the Republic of Kosovo no. 04 / L-037 Official Gazette of the Republic of Kosovo / No. 14 / 9 September 2011, Prishtina, The Board of the College of the College "Pjetër Budi" - Prishtina on 02.10.2020 approved:

STATUTE OF "PJETËR BUDI" COLLEGE

I. General provisions

Article 1

Establishment

- 1.1. Private Provider of Higher Education, College "Pjetër Budi" - Prishtina was established by decision of the Board of the College on 15.04.2005, Law on Higher Education 2003/14 dated 12.05.2003 and the decision for licensing of the Ministry of Education, Science and Technology (hereinafter MASHT) decision no. 494 / 02-1 dated 10.04.2006 for the organization of Bachelor studies, amended by the decision for re-licensing by MASHT 586 / 02-1 dated 09.05.2007 the name of the institution has been changed from the Private Provider of Higher Education Institute for Studies "Pjetër Budi" - Prishtina at the University of Applied Sciences "Pjetër Budi" Institute for Studies in Prishtina for the organization of Bachelor and Master studies. This name was changed with the decision for relicensing by MASHT decision no. 2/3583 dated 07.10.2013, from the Private Provider of Higher Education University of Applied Sciences "Pjetër Budi" Institute for Studies in Prishtina at the College "Pjetër Budi" in Prishtina.
- 1.2. This statute determines the organization and activity of the College "Pjetër Budi" as a private institution of higher education, in the field of teaching and research, financing of this activity and other activities related to this process.
- 1.3. The Statute of the College "Pjetër Budi", is the highest legal act within the College.



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II. Name, headquarters, structure and symbols

Article 2

The official name of the College is "Pjetër Budi" College - Prishtina.

Article 3

The headquarters of the College "Pjetër Budi" is in Street. "GazmendZajmi", no. 33, Prishtina.

Article 4

The College consists of study programs and organizational units, as provided in this Statute.

Article 5

5.1. The symbols of the College are determined by the Board of the College.

5.2. The College has the following symbols:

5.2.1. Coat of arms,

5.2.2. Seal and dry seal,

5.2.3. Flag,

5.2.4. The cloak of the rector, vice-rectors and leaders of study programs.

5.3. The anniversary of Pjetër Budi College is April 15th, the day the decision was made to establish the College.

Article 6

6.1. Pjetër Budi College - Prishtina is a private provider of Higher Education in the Republic of Kosovo, which offers Higher Education studies (Bachelor and Master level VI and VII according to the National and European Qualifications Framework), scientific research, advisory services in order integrated and in



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accordance with the curriculum, teaching with scientific research, organized or independent licensed by MASHT and accredited by the Kosovo Accreditation Agency.

6.2. "Pjetër Budi" College - Prishtina performs this activity in accordance with and in implementation of the Law on Higher Education in the Republic of Kosovo no. 04 / L-037 Official Gazette of the Republic of Kosovo, No.14 / 9 September 2011, Prishtina, as well as other bylaws for its implementation.

6.3. "Pjetër Budi" College - Prishtina, within its activity, also performs independent commercial-economic activity, which is regulated by the commercial legislation in force in the Republic of Kosovo.

III. Goal and objectives, Vision, Mission and Strategic Objectives

Article 7

Purpose of the College

The purpose of Pjetër Budi College is to stimulate our students for knowledge, teaching and research as well as for an independent approach and an aspiration to achieve success inside and outside the College.

Article 8

Mission

The mission of PJETER BUDI College is to adequately prepare human resources with specific scientific and professional profiles in accordance with the local, regional and international needs of the labor market, which will contribute to the sustainable economic and social development of Kosovo and more widely.



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Article 9

Vision

The vision of Pjetër Budi College is: to generate, store and transmit knowledge, contributing to the creation of social, economic and cultural well-being of Kosovar society.

Article 10

Strategic Objectives

- 10.1. Contemporary study programs and comparable with other institutions in the region and beyond, which respond to the needs of the labor market;
- 10.2. Scientific research work to become an integral part of daily activities in the College "Pjetër Budi" in order to develop scientific and research capacities and advance study programs;
- 10.3. Development and engagement of well-qualified and dedicated staff for the needs of "Pjetër Budi" College
- 10.4. Establishment and advancement of local and international cooperation, in order to achieve common interests;
- 10.5. Construction of a functional quality assurance system.

Article 11

Values

The values of the College "Pjetër Budi" - Prishtina are:

- Integrity and Honesty;
- Diversity;
- Academic freedom;
- Equal treatment of all members of the College.



Article 12

Basic Principles

- 12.1. "Pjetër Budi" College - Prishtina is a private institution of higher education, secular and non-political.
- 12.2. "Pjetër Budi" College - Prishtina enjoys academic freedom in the teaching process, in scientific research and in the freedom of creation in accordance with the Law on Higher Education in the Republic of Kosovo.
- 12.3. Pjetër Budi College - Prishtina enjoys academic autonomy, which is expressed in respecting the diversity of opinions, ideas, methods and guaranteeing the free, critical and creative development of teaching and research, in accordance with the plans and curricula developed and approved by the relevant structures of the college, for all levels and study programs.

Article 13

The rights of the College

13.1. The College has the following rights:

- To elect the governing and managing authorities and to determine their mandate;
- To regulate its structures and activities through the rules of the College based on the provisions of this Statute, in accordance with the Law on Higher Education and other bylaws issued by it and in accordance with other applicable laws;
- To select the teaching staff and other staff, to determine the additional conditions for the admission of students and the methods of teaching and assessment of students, approved by the AKA;
- To independently design and implement curricula, scientific research and artistic projects;
- To select areas for study;
- To award titles to professors and other staff, in accordance with the Law on Higher Education, the applicable law on employment;



13.2. The College has the status of a legal entity, with all the rights and duties related to the issues addressed in the applicable laws, including:

- The right to sue and the right to be sued;
- Adjusting its internal organization;
- Restriction of the right to use its title only to persons and organizations (units, departments) that have the authorization of the Board of the College of the College;
- Ownership and administration of buildings and land;
- Receiving and administering funds from any legitimate source;
- Determining and accepting tariffs;
- Signing contracts for goods and services;
- Deciding on the content and structure of its academic, scientific and professional programs.
- Establishing legal relations with students and describing the conditions for their admission;
- Applying appropriate standards for quality assessment and assurance;
- Awarding titles, diplomas, scientific titles, and for reasonable reasons their cancellation;
- Establishment of commercial associations as liaison activities in accordance with the activity of the College, for teaching, research and scientific purposes;
- Signing agreements with local and international providers of education in Kosovo and with international institutions.

Article 14

The College has the following obligations:

- To develop the teaching process as well as the research and scientific process according to the standards set by the Ministry of Education,



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- 17.4. The Board of the College, collectively reports and is responsible to the founder of the College, for the proper and effective use of the financial resources of the College.
- 17.5. The Board of the College may form ad hoc committees to advise it on specific aspects of its work.
- 17.6. The Board of the College forms the Statutory Committee as an advisory committee. The Commission informs the university authorities about all cases of non-implementation of the Statute and other acts in certain matters, by the competent authorities and participates in the drafting or gives the opinion in the procedure of preparation of acts and regulations issued by the College. The Board of the College with a special act regulates the issues related to the Commission for statutory issues.

Article 18

- 18.1. The Board of the College consists of eight (8) members, 5 members have equal voting rights and three members have no voting rights.
- 18.2. The founder is a voting permanent member of the Board of the College.
- 18.3. The founder of the college appoints two members from the economy / industry, who have the right to vote. They must be persons with a high public reputation, with relevant professional, business and other practical skills.
- 18.4. The Academic Senate, by secret ballot, elects 2 (two) members from the Academic Senate of the College for the Board of the College of the College and the same have the right to vote. Their election is made by an absolute majority of the members of the Senate (50% + 1). At least one of the members of the Board elected by the Senate must be a well-known personality in the field of science and scientific research.
- 18.5. The Rector, the Secretary General and the Speaker of the Student Parliament are members of the Board ex officio without the right to vote.
- 18.6. The Board of the College has the right to decide on the increase of the number of members of the Board and on the appointment of honorary members of the Board of the College of the College. Honorary members should be prominent personalities of public life.
- 18.7. The members of the Board of the College act independently and do not represent any other individual or group interests.



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- 18.8. The mandate of the members of the Board of the College lasts three years with the possibility of re-election. Board elections are held in June and their term begins on 1 October.
- 18.9. The Board of the College, in the first constitutive meeting, elects the President of the Board from among its members with the right to vote. The election of the president of the board is done by an absolute majority of votes of all members of the Board with the right to vote (minimum 3 votes, out of 5 members with the right to vote).

Article 19

- 19.1 The Board of the College drafts and approves its Rules of Procedure.
- 19.2. A quorum of five members is required to hold Board meetings (of which at least 3 members must be eligible to vote).
- 19.3. Decisions in the Board of the College are taken by a majority vote of the members present with the right to vote. In case the number of votes is equal, the vote of the President is decisive.
- 19.4. Meetings of the Board of the College are convened by the President. In exceptional cases, meetings are convened by 2/3 of the members of the Board of the College with the right to vote.
- 19.5. The agenda for the meetings of the Board of the College is proposed by the President in cooperation with the Rector and approved by an absolute majority of votes of the members of the Board with the right to vote.

Article 20

- 20.1. In accordance with the provisions of this Statute, the Board of the College has the following responsibilities:
- To develop the strategic plan for the development of the institution.
 - Monitor the efficient and effective use of resources, liquidity and securing of the College's assets;
 - Develop strategies for the adequate provision of funds from public and private sources, taking into account the facilitation of the establishment of subsidiary



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companies and institutes for the use of the results of the academic work of the College;

- Discuss and approve the annual budget plan prepared by the rector;
- Define the principles on employment, delegation, leveling, promotion, suspension, dismissal and determination of the level of salaries and working conditions for staff;
- Decide on the establishment, dissolution and change of the internal structure of study programs and organizational units after being approved by the Senate.

Article 21

21.1. The duties of the Board of the College are:

21.1.1. Provide preconditions for proper administration and management of resources at the level of the College and its subordinate units;

21.1.2. Issue regulations for delegation of competencies for tools and other administrative issues to the study programs of the College in accordance with the provisions of this Statute;

21.1.3. Issue regulations for the governance, direction and management of the College, as required by this Statute;

21.1.4. Decide on the general organizational structure of the study programs, according to the proposal of the Senate and after consulting the programs in question;

21.1.5. Organize financial control in accordance with the Law and this Statute;

21.2. Issue regulations accordance with this Statute, regarding:

21.2.1. Disciplinary measures and procedure for academic staff and students;

21.2.2. Payments and terms of service for staff;

21.2.3. Procedures for ways of compensating staff, based on complaints regarding their employment;

21.2.4. Suspension or dismissal of staff;

21.2.5. Complaints against such suspensions and dismissals.

21.3. Establish rules for calculating the costs of university services provided to third parties;



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- 21.4. Determine student fees for tuition and other fees for administrative services.
- 21.5. Decide on the allocation of scholarships for distinguished students. The procedure for awarding scholarships is determined by a special regulation.
- 21.6. To elect the rector from the list of names, proposed by the professional commission of three (3) members appointed by the Senate;
- 21.7. Ensure that the general provisions of this Statute are applied in practice within the College;
- 21.8. To act in accordance with the general provisions set out in this Statute;
- 21.9. Decide on the shape and content of the coat of arms, seal, dry seal, flag and other institutional symbols.
- 21:10. And other work in accordance with applicable law and in accordance with this statute.

Article 22

Rector

- 22.1. The Rector is the main managing authority of the academic and scientific activities of the College.
- 22.2. The Rector is responsible for the effective and orderly work of the College and for its management according to the policy set by Board of the College, and has all the necessary authority to exercise these duties.
- 22.3. The duties of the rector are specified in the employment contract.

Article 23

- 23.1. The Rector is elected by the Board of the College from the list of candidates proposed by the Professional Commission of three (3) members, which commission is formed by the Academic Senate. The professional



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commission has the duty to verify whether the candidates submitted for the position of rector meet the conditions provided by the competition.

23.2. The Rector is elected by an absolute majority of votes of the members of the Board of the College with the right to vote (at least 3 votes out of 5 members with the right to vote) in accordance with the provisions of this Statute. If no candidate wins this majority in the first round of voting, then the two candidates with the highest number of votes qualify for the second round of voting. If neither candidate wins the majority three times in a row, the election procedure shall be repeated from the outset, as provided in this Statute.

23.3. Voting for the election of the rector is done by secret ballot.

23.4. The appointment of the rector is made for a period of two or four years, with the possibility of re-election.

23.5. The Rector must have at least the title "Assistant Professor".

The rector's term begins on October 1st.

Article 24

24.1. The position of Rector is announced by the Board of the College through a public competition within a period of fifteen days.

24.2. The competition for the post of rector is open to internal and external candidates.

24.3. The candidate must meet the following conditions:

24.3.1. Have proven experience in academic teaching, research and have the rank of full professor, associate professor or assistant professor.

24.4. Have proven university management experience.

24.5. The professional commission elected by the Academic Senate proposes the list of candidates elected by a majority of votes, to be elected by the Board of the College.

24.6. The Board of the College interviews the candidates who have met the conditions for competition for this position. In these interviews each candidate presents a comprehensive vision for the development of the College's future strategy and its management approach.



Article 25

- 25.1. The Rector has the following responsibilities:
- 25.1.1. Acts on behalf of the College and represents it to the general public;
 - 25.1.2. To organize, direct and manage the College;
 - 25.1.3. Directs the Academic Senate;
 - 25.1.4. Directs the entire academic and scientific process of the College;
 - 25.1.5. Leads academic staff;
 - 25.1.6. Decide on the rules of procedure for the academic staff of the College;
 - 25.1.7. To hire, delegate, level, promote, suspend and determine the working conditions for staff in accordance with the regulations issued by the Board of the College and the Academic Senate;
 - 25.1.8. Implement the decisions of the College Board;
 - 25.1.9. Follows and ensures the implementation of the decisions of the Academic Senate and the decisions arising from the implementation of legal and sub-legal acts related to the discipline of the teaching and scientific activity of the College, as well as issues necessary acts in their implementation;
 - 25.01.10. Monitors and guarantees the academic and research freedom of the academic staff of the College;
 - 25.1.1. Organizes or exercises controls in the Study Programs for the quality of teaching, research and qualification of the academic staff;
 - 25.1.2. Administers research, including grants, donations and any other funds in support of this research;
 - 25.1.3. Forms commissions and working groups for special issues, studies and activities;
 - 25.1.4. Directs the process of drafting and approving the regulation and other acts of the College;
 - 25.1.5. Organizes the process of selection of candidacies of the academic staff of the College, and appoints internal and external lecturers for each of the Study Programs of the College;
 - 25.1.6. Signs the first and second cycle diplomas, without the right to delegate the signature, as well as other certificates of the College;
 - 25.1.7. Oversees student life and activities such as cultural groups as well as student activities;
 - 25.1.8. To perform all other duties on behalf of the College, as defined by this Statute or other regulations.



Article 26

- 26.1. The mandate of the Rector may end prematurely in case of:
- 26.1.1. Resignation;
 - 26.1.2. Dismissal;
 - 26.1.3. Health reasons;
 - 26.1.4. Punishment for a criminal offense;
 - 26.1.5. Retirement;
 - 26.1.6. Death.
- 26.2. Procedures for dismissal of the Rector can be initiated by a majority of votes by:
- 26.2.1. Board of the College;
 - 26.2.2. Senate.
- 26.3. The procedure for dismissal of the rector is determined by the regulations issued by the Board of Collage. The decision of the Board of the College for dismissal is valid by a qualified majority of 2/3 of the votes of the members.
- 26.4. In case of dismissal of the rector, the mandate of the vice-rectors ends.
- 26.5. In case of dismissal of the rector, or in any case of vacant vacancy of the position of rector, the Board of the College elects the acting rector until the end of the procedure for the election of the new rector. The Acting Rector will hold the post of Rector until the appointment of a new Rector.
- 26.6. The acting rector is elected the person who meets the conditions provided for the election of the rector, article 24 point 3 of the Statute.

Article 27

Vice-Rectors

- 27.1. The college has 2 (two) vice-rectors.
- 27.2. Vice Rectors will be appointed for the areas:
- 27.2.1. Vice-rectors for teaching, research and academic development;
 - 27.2.2. Vice-rectors for budget, infrastructure, foreign cooperation and student affairs;



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27.3. The duties of vice-rectors are defined by special regulations.

Article 28

28.1. The Rector proposes the list of names for vice-rectors from among the professors of the College. The Vice-Rectors are elected by the Academic Senate by a simple majority of votes (majority of all members), in a voting queue. If the proposed candidate is not elected then the rector has the right to nominate the new candidate.

28.2. The mandate of the vice-rectors is related to that of the rector, with the possibility of re-election for another term.

Article 29

29.1. The mandate of the vice-rectors may end prematurely in case of:

29.1.1. Resignation;

29.1.2. Discharge;

29.1.3. Health reasons;

29.1.4. Punishment for a criminal offense;

29.1.5. Retirement

29.1.6. Death.

29.2. The procedure for dismissal of the vice-rector can be initiated by a majority of votes from:

29.2.1. Board of the College;

29.2.2. Academic Senate;

29.2.3. Rector.

29.3. The procedure for dismissal of the vice-rector is defined in the regulations issued by the Academic Senate.

29.4. In case of dismissal of the vice-rector, or in any case of vacant vacancy of the position of vice-rector, the rector proposes the new candidate for vice-rector, who is elected by the Academic Senate for the remaining term of the mandate.



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Article 30

General Secretary of the College

The Secretary General is the highest executive and administrative officer of the College and is responsible for the legal aspects of the College;

Article 31

The Secretary of the College is elected by the Board of the Collage upon the proposal of the Rector, based on the report of the professional commission elected by the Rector, based on a public competition.

Article 32

32.1. Candidates running for the post of Secretary of the College must meet the following conditions:

32.1.1. Have a master's degree or equivalent with at least four years of study;

32.1.2. Must be from the professional field of justice;

32.1.3. Have 3 years of professional work experience;

32.1.4. Have proven organizational and managerial skills;

32.1.5. Have sufficient knowledge of education, art and research processes;

Article 33

33.1. The General Secretary of the College has the following duties and responsibilities:

33.1.1. Provides support and advice for the interpretation and implementation of the Statute and regulations of the College;

33.1.2. Follows and implements the decisions approved by the Board of the College and the Academic Senate;

33.1.3. Coordinates its activity with the Board of the College, the Rector and Vice-Rectors, Study Program Leaders and the Student Parliament;



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33.1.4. Assists and distributes the work among the administrative officers of the College, in order to complete the tasks on time and quality assurance and, if necessary, takes certain measures for the advancement of the work of the services of the administration of the College;

33.1.5. Provides academic, administrative staff and students with contracts;

33.1.6. Make reports regarding the progress of the work of the administrative staff and imposes disciplinary measures for possible violations of the internal normative acts of the College as well as for non-compliance with the laws in force;

33.1.7. Ensures the smooth running of the College in order to fulfill the mission of the College and ensures that it is in accordance with internal normative acts such as the Statute, Regulations and policies of the College, legal acts such as the Constitution, General Legislation, Specific Legislation for higher education, administrative instructions and other relevant bylaws.

Article 34

Academic Senate

34.1. The Academic Senate is a collegial decision-making body on issues of management and organization of academic-scientific activity in the College. It programs, coordinates, directs and controls teaching and research activities and evaluates their effectiveness.

Article 35

35.1. The Senate consists of the following members with the right to vote:

35.1.1. Rector;

35.1.2. Vice-Rectors;

35.1.3. Leaders of all Study Programs according to this Statute;

35.1.4. By a member elected by the academic staff of each study program;

35.1.5. Three (3) members elected by the student parliament from the ranks of full-time students of the College.

35.1.6. Two members elected by the non-academic staff.

35.2. The Secretary of the College is a permanent member of the Senate, without the right to vote.

35.3. The mandate of the Senate is 2 years, with the right of re-election.



Article 36

Meetings of the Senate are chaired by the Rector, in his absence, the Vice-Rector appointed by the Rector in turn.

Article 37

37.1. The Senate issues the rules of procedure and the rules of procedure for the election of its members.

37.2. The Rector sets out the procedures for the meetings of the Senate and its committees.

37.3. The Senate meeting is convened by the Rector. The Senate holds its meetings if the necessary quorum of 2/3 of the members is provided and decides on issues within its competencies by a simple majority (50% + 1) of the votes of the participating members, unless otherwise provided in this statute.

37.4. The Academic Senate meets periodically, at least 4 times a year and is chaired by the President of the Senate who is the Rector.

Article 38

38.1. The Academic Senate is responsible for:

38.1.1. General strategic issues related to research, study, teaching and courses at the College, including:

- Criteria for student admission;
- Approval of proposals by the Study Program Council for the selection and promotion of academic staff;
- Policies and procedures for evaluating and holding exams to ascertain students' academic work;
- Approval of the content of the curricula;
- Providing lifelong learning;
- Academic standards and course validity and review;
- Quality assurance and evaluation;
- Procedure for awarding qualifications and honorary academic titles;
- Procedure for expelling students for academic or other reasons;

38.2. Developing a strategy for the College's academic activities and the tools needed to support them, as well as providing advice to the Rector and the Board of the College;



38.3. Developing the intellectual property protection policy of the College and its commercial use;

38.4. Providing advice on other matters that the Board of the College or the Rector may request from the Senate.

Article 39

39.1. The duties of the Senate are:

39.1.1. To elect the members for the Board of the College from the Academic Senate;

39.1.2. To form a professional Commission of five (5) members for proposing the list for rector;

39.1.3. Approves the proposal of the Study Program Councils for the election of Study Program Leaders;

39.1.4. Oversees respect for the principles of autonomy, academic freedom and research, and student rights

39.1.5. Initiate the procedure for dismissal of Study Program Leaders according to the procedure determined by this statute;

39.1.6. Propose to the Board for acceptance and termination of Study Programs and propose other changes in their status for approval by the Board of the College;

39.1.7. To approve the study programs of the academic units;

39.1.8. Develop strategies for the academic development of the College;

39.1.9. To issue general regulations for the fields of educational, research and artistic work;

39.1.10. Establish procedures and criteria for the evaluation of teaching, scientific and artistic work;

39.1.11. Propose criteria for student enrollment, in accordance with this Statute and the Law on Higher Education;

39.1.12. Propose criteria for exclusion of students;

39.1.13. Define academic standards for lectures and for quality assurance of lessons, in accordance with this Statute;

39.1.14. Decide on exam criteria;

39.1.15. To determine the content of all academic data and documentation according to this Statute;



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- 39.1.16. Establish the procedure for the evaluation of academic staff in accordance with this Statute;
- 39.1.17. To elect members for all committees and councils formed by the Senate;
- 39.1.18. Make final decisions taking into account objections raised by academic unit councils;
- 39.1.19. To decide on the award of the title Dr. honoris causa;
- 39.1.20. Decide on the award of the title Honorary Member of the College;
- 39.1.21. To review issues, at the request of the Board of the College or the Rector;
- 39.1.22. To review the issues on the proposal of the Study Program Board;
- 39.1.23. To consider issues, at the request of the student parliament;

- 39.1.24. Issue the rules of procedure of the Senate;
- 39.1.25. To consider other issues as defined by this Statute or at the request of the Board of the College, the Rector, study programs and other student issues.

- 39.2. The Senate may form ad hoc councils or commissions to advise it on specific aspects of its work.

Article 40

- 40. The mandate of the members of the senate ends:
 - 40.1.1. At the end of the 2-year term for elected members,
 - 40.1.2. Upon dismissal due to non-performance of duties,
 - 40.1.3. At their request,
 - 40.1.4. When absent without reason in more than 1 (one) meeting of the Senate,
 - 40.1.5. For violation of the code of ethics of the institution,
 - 40.1.6. In cases when a criminal procedure has been initiated against them and remains in force,
 - 40.1.7. In cases of removal to another high state duty,
 - 40.1.8. In case of retirement;
 - 40.1.9. When he dies or when he loses the ability to act.
 - 40.1.10. In case of vacancy of the position of senator, for the remaining period the new member is elected according to the same procedures provided by the Statute.



Article 41

Auxiliary scientific teaching bodies

41.1. The college consists of the following scientific teaching aids:

1. Office for Academic Development, ECTS credits, Internal Quality Assurance and R&D;
2. Professional Council for Scientific Publications and Publications;
3. Professional Council for Internationalization and Foreign Relations.

Article 42

Office for Academic Development, ECTS credits, Internal Quality Assurance and R&D

42.1 The Office of Internal Quality Assurance is an autonomous structure, permanent in the organizational structure of the College.

42.2 The Office periodically evaluates the efficiency of teaching and research activities, as well as the administrative and financial activities of the institution, and proposes changes for necessary improvements, based on quality assurance guidelines in the European Higher Education Area.

42.3 The office has operational autonomy and access to all data of the institution.

42.4 The results of the Evaluation Office are published.

42.5 The Office is headed by the Head of the Office for Internal Quality Assurance;

42.6 The Academic Senate announces a public competition for office leaders. The competition provides professional criteria for the position in question.

42.7 The Senate forms a three-member commission to test and interview the nominees.

42.8 The commission proposes the most successful candidate to the Academic Senate.

42.9 The Senate decides on the appointment of the Head of Office.

42.10 The Head of Office reports to the Academic Senate and the Board of the College.

42.11 Administrative officials will also be employed within the office.



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- 42.12 The organization and functioning of the Internal Quality Assurance Office is determined by a special regulation.
- 42.13 Organizes annual workshops on procedures and methodology for updating current testing programs and developing new programs based on the needs of the labor market
- 42.14 Organizes workshops for lifelong learning programs
- 42.15 Organizes annual seminars for the review of BA and MA regulations for academic mobility of students
- 42.16 Supports participation in ERASMUS + and other projects
- 42.17 Trainings are organized for the teaching staff
- 42.18 Organizes regular annual trainings for administration
- 42.19 Develops master topics related to research projects / internships
- 42.20 Regularly disseminate information on project call calls
- 42.21 Publishes quarterly bulletin on scientific research activities at Pjeter Budi College
- 42.22 Develops a guide for study programs
- 42.23 Organizes regular soft skills training
- 42.24 Organizes fairs on academic development
- 42.25 Design and application with project proposals at the local / international level

Article 43

Professional Council for Scientific Publications and Publications

- 43.1 Is competent to collect scientific and research materials from the Councils and leaders of study programs and to take care of publications, respectively their publication in the scientific journal of the College but also publication in international scientific journals.
- 43.2 University tests and various monographs prepared for publication by College staff must obtain the approval of the Council.
- 43.3 The Council consists of 3 members who are elected by the Academic Senate from among the members of the Senate.



for a period of two years, from among the professors of the respective program, with the right to be re-elected for another term.

52.2. Candidates for the position of Leader and Co-Leader of the study program must be individuals with relevant academic qualifications and have skills and experience in leadership as well as have at least the scientific degree of Doctor of Science.

52.3. The elected Study Program Leader proposes to the Study Program Council potential co-leaders for the joint mandate who are elected to the Council and forwarded to the Senate for approval.

52.4. For the election of the new Study Program Leader, the Study Program council elects a delegate from the program professors, who temporarily holds the mandate of the Program Leader in the Senate until the procedure for electing the new leader is completed. The new Leader then takes office as provided by this Statute.

52.5. The regular term of the Leader and co-leaders begins on one (1) October.

Article 53

53.1. The mandate of the Study Program Leader may end prematurely in case of:

53.1.1. Resignation;

53.1.2. discharge;

53.1.3. Health reasons;

53.1.4. Punishment for a criminal offense;

53.1.5. retirement;

53.1.6. Death.

53.2. The procedure for dismissal of the Program Leader can be initiated by:

54.1.1. Board of the College;

54.1.2. Senate;

54.1.3. Rector;

54.1.4. Relevant Program Council.

53.3. The procedure and reasons for the dismissal of the Study Program Leader are set out in a regulation issued by the Senate.

53.4. The decision to dismiss the Study Program Leader is taken by the Senate after consultation with the relevant program council. The decision of the Senate is taken by a qualified majority of 2/3 of the members.

53.5. In case of termination of the mandate of the Study Program Leader, the mandate of the co-leaders also ends.



Article 54

54.1. The duties of Study Program Leaders are:

- 54.1.1. Organizing and controlling scientific-research work in the respective Study Program;
- 54.1.2. Directing the work for drafting the curricula of the subject programs that each Study Program covers and follows their implementation;
- 54.1.3. Preparation of the schedule of lectures, exercises, exams, seminars, scientific-research work and other forms of work for the respective Program;
- 54.1.4. Organizing lectures and other forms of work for the realization of the curriculum and scientific perfection;
- 54.1.5. Coordination and distribution of teaching load for each subject in accordance with internal regulations;
- 54.1.6. Proposing a scientific-teaching and research work plan to the Council;
- 54.1.7. Proposal for the selection and appointment of teachers, assistants, associates and academic titles to the Study Program Council;
- 54.1.8. Proposals for a member of the commission for specialist work and professional experts, analyze the success of students and their inclusion in scientific-research work and propose appropriate measures;
- 54.1.9. Proposals for professional development of the teaching staff in the Study Program.
- 54.1.10. Response to the transparency of the activity in the Study Program; and
- 54.1.11. Perform other tasks in accordance with the regulations and other general acts of the College.

Article 55

55.1. Each Study Program has a program council, whose members are:

- 55.1.1. Study Program Leader;
- 55.1.2. Two (2) members elected from among the professors of the program;
- 55.1.3. Two student representatives, elected by the student parliament;
- 55.1.4. The mandate of the Study Program Council is two (2) years.
- 55.1.5. The Study Program Council starts its work on 01.10 of the respective academic year.



Article 56

56.1. The Study Program Council is the highest scientific-academic body of the respective Study Program.

56.2. The Study Program Council has the following competencies:

56.2.1. Prepares and discusses the curricula of the subjects it covers, as well as the directions of the development of the Study Program and makes the relevant proposals to the Teaching-Scientific Council of the College.

56.2.2. Reviews the curricula prepared by the academic staff.

56.2.3. Discusses the proposals submitted to this Council, the competition criteria for in-house teaching staff and presents to the Program Leader the criteria it deems most appropriate.

56.2.4. Discusses the engagement of external science teaching staff, the courses they have to teach and proposes to the Program Leader the conclusion of a contract with them.

56.2.5. Determine and implement appropriate quality assurance and evaluation measures in accordance with guidelines set by the Senate;

56.2.6. Approves the topics of the Bachelor's degree thesis proposed by the teachers.

Article 57

Collegium of master studies

57.1. Master studies are led by the collegium of master studies. The Collegium consists of 3 members - teachers who are engaged in the implementation of study-master programs in the respective departments.

57.2. The members of the Collegium are elected by the Academic Senate of the College.

57.3. The list of teachers for the realization of the program in master studies is proposed by the Collegium of master studies and approved by the Academic Senate of the College.

57.4. The Collegium of Master Studies is headed by the President of the Collegium for Master Studies



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Article 58

58.1. The duties of the Collegium of master studies are:

58.1.1. Drafts the curriculum of the program and is responsible for its implementation and the educational, professional or scientific quality achieved;

58.1.2. Coordinates and follows the academic process of the respective program;

58.1.3. Makes proposals for the revision of the study program and its regulation;

58.1.4. Examines and initials course programs;

58.1.5. Consult and approve exam theses;

58.1.6. Examines and decides on student complaints on issues related to the academic process;

58.1.7. Reviews and approves proposals for master topics proposed by professors, as well as student topics of the respective program;

58.1.8. Follows the progress of the research activity and the procedure of review, approval and defense of master topics.

Article 59

Ethics Council

59.1. The Ethics Council is a collegial decision-making body, which is set up in the College as a permanent structure, which reviews the different behaviors of the academic staff and the support staff of the institution. The council also examines the behavior of students during their teaching and research activity in the institution, if they constitute violations of student ethics.

59.2. The Ethics Council consists of 5 members with equal voting rights. The composition of the Council is represented by different structures of the College as follows: Vice Rector for Teaching, Research and Academic Development, General Secretary, ex officio will be the Head of the Board, a member of the Board, 1 member of the College teachers elected by the Academic Senate and 1 representative from the Student Parliament.

59.3. The Ethics Council meets whenever there are issues to discuss within its jurisdiction. It takes a simple majority decision (50% + 1) and makes proposals to the Rector on these issues.

59.4. Regarding issues of ethics and academic integrity in the College, what is not provided in this Statute and the Rules of Procedure of the College will be regulated by the Code of Ethics of academic and administrative staff and the



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Code of Ethics of College students, which are acts separate and approved by the Academic Senate.

Article 60

Administrative units and authorities

60. Administrative units in the College are:

1. Office for student service and career development;
2. Office for information, cooperation and marketing;
3. Finance Office;
4. Information Technology Office (IT Office) and Library.

Article 61

61.1 The description of job duties for other administrative offices is done with the Regulation on job systematization.

Article 62

Studies and study programs

62.1. The college, on the basis of licensed and accredited accreditation, offers first cycle Bachelor and second Master programs.

62.2. The study program can be proposed, drafted and revised in accordance with the special Regulation for the preparation of curricula.

62.3. Study programs are basic forms of organization which determine the work of teachers and collaborators from certain fields or groups of subjects in order to review and select teaching-scientific issues.

Article 63

63.1. The College offers the following types of studies:



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63.1.1. Basic Bachelor studies - BA, level VI according to the National and European Qualifications Framework;

63.1.2. Master studies - MA, level VII according to the National and European Qualifications Framework.

Article 64

64.1. Study programs contain:

64.1.1. Title of the study;

64.1.2. Type of study;

64.1.3. Scientific Degree;

64.1.4. Conditions for registration;

64.1.5. Objectives and results;

64.1.6. Curriculum details;

64.1.7. Value in points according to ECTS (Courses, thesis work);

64.1.8. Conditions for individual studies.

64.1.9. ECTS credits (European Credit Transfer System by courses and diplomas)

64.2. The mandatory contents of the curriculum will be determined by regulations issued by the Senate.

Article 65

65.1. The curriculum consists of:

- General subjects;
- Basic training subjects;
- Complementary subjects; and
- Special subjects.

65.2. The courses are divided into:

- compulsory subjects and
- electives.

65.3. The student is obliged to pass the compulsory courses as foreseen by the curriculum approved by the Kosovo Accreditation Agency.

65.4. Elective courses are subjects provided in the structure of the curriculum and the student must choose one of the possible options.

65.5. The student can choose elective courses in any study program offered at "Pjetër Budi" College.



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65.6. The student can change the elective course within two weeks after the start of the respective semester.

Article 66

66.1. Bachelor studies last 3 or 4 years and require 180 and 240 ECTS points respectively.

66.2. Upon successful completion of the bachelor studies, the bachelor scientific degree of arts is obtained.

66.3. The Academic Senate approves special regulations for basic Bachelor studies.

Article 67

67.1. Master studies last 1 or 2 years and require 60 and 120 ECTS points respectively.

67.2. Successful completion of basic - bachelor studies is a condition for registration of master studies.

67.3. Upon successful completion of the master studies, the scientific degree of master of arts is obtained.

67.4. The Academic Senate approves special regulations for master studies.



Article 68

ECTS credits

68.1. The calculation of ECTS credits is done in accordance with the relevant documents of Higher Education in Europe and the legislation in the Republic of Kosovo.

68.2. An ECTS credit requires a commitment of 25 hours on the part of the student.

68.3. Based on the recommendations of the European system for higher education, the usual study program at the College "Pjetër Budi" in Prishtina, is structured as follows:

Nr.	Structure by semesters and years	Structure of ECTS credits
1.	One semester	30 ECTS Credits
2.	Two semesters	60 ECTS Credits
3.	Academic year	60 ECTS Credits
4.	Total Bachelor for three academic years	180 ECTS Credits
5.	Total for four academic years	240 ECTS Credits
7.	In Master studies for one academic year	60 ECTS Credits
8.	Total in Master Studies	120 ECTS Credits

Article 69

Organization of the lesson

69.1. The lesson is held in such a way that special groups are formed by each group of students.

69.2. For each course are held from 1 to 2 additional hours per week by the assistant in one of the following activities, auditory exercises, consultations, lectures by guest professors or visiting professors, presentations or seminars.

69.3. In cases where the student shows exceptional results in work and study and finally in the September exam period ends the year and exams with an



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average grade of 9.00 may be allowed to listen to lectures next year and take the exams of him and next year of studies.

Article 70

Academic year

70.1. The academic year begins on October 1 of the year and ends on September 30 of the following year.

70.2. On October 1, an information day is held for new students. And the study guide is distributed to students.

70.3. The curriculum at Pjetër Budi College is held in two regular semesters: winter and summer semesters.

70.4. The winter and summer semesters are 15 weeks and two weeks long for the organization of colloquia, as well as the final exam.

70.5. The winter semester begins on one (1) October of the academic year and ends on January 15, while the summer semester begins on February 15 and ends on May 31.

Article 71

The way of studies

71.1. The college offers a way of studying:

- Regular studies

71.2. Full-time students must complete the curriculum obligations during their studies. This means that they are obliged to participate in lectures, pass the semester exams, they must also perform the obligations in the form of homework and projects

71.3. The curricula focus on the development of specific intellectual knowledge as well as enabling the deepening of general knowledge in more areas of the College's programs.



Article 72

Student grading

72.1. The following methods will be applied to determine academic success:

72.2.1. exam;

72.2.2. Mid-term;

72.2.3. Seminar work;

72.2.4. Professional practice;

72.2.5. Practical test during exercises.

72.2. Grades are determined by the teacher, based on the assessment of a student's achievements in the classroom (participation in class discussions, presentations, etc.) and / or achievements in homework and exams.

72.3. The final exam will be organized for students who have not reached the required level or required points during the two midterms organized by the subject teacher or if the student rejects the grade obtained with the midterm.

72.4. The final grade of the student for the given subject is based on the general work throughout the semester and is not determined only by the final exam. Students will earn points for various activities carried out during classes.

72.5. To ensure the systematic evaluation of knowledge, the teacher must, at least three (3) times during the semester to assess the knowledge of students, also through: two midterm exams (exam tests during classes) and the final exam.

72.6. The teacher will evaluate the students and record all activities in the college electronic system. After the final registration, the teacher signs the final list of grades.

72.7. The organization of midterms, exams and student assessment and other academic work or activities on the basis of which the academic success of students is determined, is regulated by special regulations (Regulation on the Organization of Exams and Student Assessment, Regulation on the Organization of midterm and Regulation for Seminar Papers, Essays and Scientific Research).



Article 73

73.1. Students are graded on the basis of grade points. In addition, the grade point average (GPA) is calculated and recorded in the transcript, according to the grading system presented below:

Grading grade, Grade description, Grading points, Letter 90% - 100% Excellent
10.0 A

80% - 89% Very good 9.0 B

70% - 79% Good 8.0 C

60% - 69% Sufficient 7.0 D

50% - 59% Passing 6.0 E

49% - below Non-passing 5.0 FE unfinished (IN) 0.0

No data (NR) 0.0 Incomplete (IN)

73.2. Incomplete grades may be awarded if the student has not completed all course requirements by the end of the semester but has completed a significant portion of the work. It is the responsibility of the student to satisfactorily meet the requirements set by the lecturer. If the submitted requirements are not met within one year, the non-passing grade is automatically marked.

73.3. Cases when there is no data for the grade (No Record). This note will be noted on the student transcript in cases where the student is enrolled in class and has not received a grade from the teacher. This does not affect the student's overall grade point average and can be changed when the teacher gives the formal grade.

73.4. All Study Programs will apply these grades to describe the level of success in the exams:

- 10 (excellent)
- 9 (very good)
- 8 (good)
- 7 (sufficient)
- 6 (passing)
- 5 (insufficient)

73.5. The candidate successfully passes the exam with grades 6 - 10.



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73.6. The Senate issues the regulation for determining the detailed criteria for evaluation and grading.

Article 74

74.1. Exams for bachelor and master studies are held during the exam period.

74.2. Exam deadlines include winter (January), summer (June) and autumn (September). The exact period for each term is determined by the general calendar of studies, which is accepted by the Senate and open to the public. Details about the start and end dates of each exam term are determined by the study program councils.

74.3. Exam deadlines, which include daily schedules, are announced at the beginning of the academic year.

74.4. Exam schedules will be set in such a way that the student does not have more than one exam per day.

74.5. Exam schedules, once announced, are mandatory for both the questioner and the student.

Article 75

75.1. Exam submission time will start no earlier than 6 weeks before the end and no later than 8 days before the start of the exam deadline.

75.2. The exam schedule must be announced no later than three days before the exam date.

75.3. In all cases where the student is absent or withdraws from the exam, the exam is considered to have failed (it is graded with 5).

75.4. At his-her request, the student may be allowed by the Study Program Leaders to enter the exam earlier if he / she is participating in an international exchange program or is doing an internship abroad during the period set for the exam.



Article 76

Complaints against the assessment

76.1. The student has the right to file a written complaint to the study program leader against the grade received. The complaint must be filed within two working days after the results are announced.

76.2. The complaint can be made for the following reasons:

76.2.1 For the written exam - a complaint is filed against the grade obtained in writing;

76.2.2 For the oral exam - a complaint is filed against the grade obtained orally;

76.2.3 For the combined written and oral exam

76.2.4 An appeal is lodged against the grade obtained in writing before entering the oral exam;

76.2.5 An appeal is filed against the grade taken orally, which means that the grade from the written exam has been accepted.

76.3. Upon timely receipt of the complaint, the Study Program Leader forms the examination commission within one working day after the complaint is received and appoints three members, but without the questioner against whose grade the student has complained.

76.4. In case the oral exam is repeated, the evaluation by the commission is done on the next working day after the commission is appointed.

76.5. In case of complaint against the grade in the written exam, the written exam will be reviewed by the commission on the next working day after the commission has been appointed.

76.6. No appeal may be lodged against the evaluation of the commission.

76.7. Tests from examinations related to student assessment are stored for at least one (1) year.

Article 77

Average grade

77.1. The method used to determine the grade point average is called the Grade Point Average.



77.2. The overall grade point average is a number ranging from 6.0 to 10.0. This average is determined by adding the grades together so that it gives us a certain amount and then the sum of the grades collected is divided by the total number of grades. The graduate student in the general average grade is also calculated the grade of the bachelor's thesis.

77.3. Example of calculating the average grade: we have four grades 6, 7, 8, 9 these grades when we add them give us the sum of 30 which is divisible by 4 which is equal to: $30/4 = 7.5$.

77.4. Example of calculating the average grade of graduate students: we have 28 grades that when added together give us a sum of 230 and the grade of the topic BA 10, then we have $240/29 = 8.27$.

Article 78

78.1. Familiarity with the conditions of assessment and evaluation.

78.2. At the beginning of the semester, teachers should submit to the students the syllabus of the course, which contains a brief description of the course, the goals and results of teaching this course, as well as the method of assessment and grading. The syllabus, among others, describes the activities that will take place during the lesson and the dates of the midterm and the final exam.

Article 79

Academic Progress

79.1. To pass from one year to the next academic year students must meet the following conditions:

- from the I (first) year of studies to the II (second) year of studies, the student must have accumulated at least 30 credits during the studies in the respective academic year;
- from the second (second) year of studies to the third (third) year of studies, the student must have accumulated at least 90 credits during the studies in the respective academic year.

79.2. Students who do not meet the above criteria will have to re-enroll the same year in the next academic year.

79.3. Re-registration is done according to the following procedure:



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- a. the request for re-registration is filled in (received at the Student Affairs Office) and it is submitted to the secretariat of the respective program. The student must also attach the transcript of grades to the application;
 - b. The application is completed by the head of the study program in which the conditions for re-registration are described: in which exams is he / she entitled to participate from the previous years, the amount of money (arising from the difference of the credits for fulfilling the condition), to be paid , etc.
 - c. The completed application the student must submit to the Office for Student Affairs.
- 79.4. Students who have not met the passing requirements are not eligible to attend classes in the next year of study.

Article 80

Transfers and Equivalences

80.1. The College, in accordance with the principles of the Bologna Charter, as well as those of the European Higher Education Area, where student mobility is allowed from one study program to another, accepts student transfers in intermediate years from other local university schools. or foreign, public or private, and allows the transfer of its students to other schools.

80.2. Transfers can be made at the beginning of each academic year as well as at the beginning of the second semester for intermediate years. The interested party must submit a written request to the Secretary General of the College, where he / she must submit the reasons for the transfer, fill in the form for the courses that will be equivalent, accompanied by the relevant programs. The same procedure is followed for transfers from one study program to another within the College.

80.3. After receiving the file from the General Secretary, the Head of the respective Study Program forms a commission, which evaluates the subjects according to the curricula of the Program and decides whether or not to accept the request. In case of admission, the program and the year of study where the applicant should be registered and the courses recognized by the Program are determined.

80.4. The transfer procedure is defined in a separate regulation.



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Article 87

Withdrawal from studies

87.1. In case the student wants to withdraw from studies at the College "Pjetër Budi", he/she will first have to:

- Clear payment accounts with the College Finance Office
- Check if they have any books to return to the library
- Fill in the form received from the Registration Office with the statement that they want to withdraw from the College "Pjetër Budi",
- Collect documents and submit ID card.

87.2. Students who wish to withdraw from studies at the College, can use this right from July 1 to July 15 of each academic year and from February 1 to February 15. After this deadline, students can not withdraw their documents from the College.

Article 88

88.1. Successful completion of studies in accordance with the study program is certified by the College through a diploma that is an official document.

88.2. The form, content of the diploma, appendix of the diploma, as well as the issuance procedure will be provided by an administrative instruction issued by the MEST.

88.3. The diploma is signed by the rector and the Head of the Study Program where the study is completed.

Article 89

Recognition of studies

89.1. In accordance with the rules of the Lisbon Convention on Recognition and in accordance with the special regulations of the Ministry, the College accepts the qualifications (titles, diplomas, exams) of recognized or licensed local or foreign institutions of higher education.



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89.2. In accordance with the Administrative Instruction of MASHT on the principles and procedures for the recognition of diplomas of higher professional schools and university degrees obtained outside the Republic of Kosovo, it is the competence of the University to recognize the diplomas of higher professional schools and university degrees and certificates of certain periods of study, for the purpose of continuing studies.

89.3. If the qualifications are recognized, the student has the right to continue his studies at the College.

Article 90

Academic ceremonies

90.1. Regular academic ceremonies are:

- Beginning of the first academic year (October 1); and
- Student Graduation Ceremony.

90.2. The beginning of the first academic year is the ceremony during which young students are introduced to their rights and obligations at the College. On this day students are given the guide for studies and student life in the College.

90.3. The graduation ceremony of the students takes place after the completion of the respective study cycle. On this day, the completion of the studies is solemnly marked and the symbolic presentation of the photo boards of the respective students takes place. This ceremony is held every year after the end of the regular exam period of the month. June. The decision is made by the Rector for the day of the holding.

Students, student status rights and obligations

Article 91

91.1. The registered person who signs a contract with the College "Pjetër Budi" acquires the status of student.

91.2. Student status is verified with the student booklet (student index or card).



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91.3. The content and form of the index are determined by special regulation issued by the Senate.

Article 92

Admission to studies

92.1. Every candidate who passes the high school test, enjoys the right to compete for studies at the College "Pjetër Budi" according to applicable law.

92.2. The personal data of each enrolled student as well as the assessments obtained during the study program, data on the diploma or diplomas obtained together with the diploma supplement, etc., are kept in the basic register of students. This register is completed in written and electronic form and is kept in permanent storage.

92.3. Each student, in the initial enrollment in a higher education institution, is given a unique file number, which accompanies him / her until he / she receives a diploma or certificate.

92.4. Conditions for admission to basic - bachelor studies are:

92.4.1. Successful completion of high school in Kosovo certified by a diploma;

92.4.2. Successful completion of primary and secondary school with at least 12 years of schooling certified by the relevant diploma;

92.4.3. Successful completion of primary and secondary school with at least 12 years of schooling certified by the relevant diploma obtained in the outside world, if the equivalence with the high school diploma has been made. The decision on the recognition of the diploma and the equivalent is taken by the relevant Ministry.

92.5. The Senate issues regulations, which define in detail the conditions and criteria for enrollment in basic - bachelor studies.

92.6. For special fields of study, the College may organize additional exams - entrance exams for some subjects, in the procedure of admission of students.



Article 93

93.1. Admission to Master studies is done on the basis of meeting the criteria set by the Law and this Statute.

93.2. The conditions for admission to master studies are:

93.2.1. Bachelor of Degree, respectively 180 and 240 ECTS credits.

93.2.2. Candidates who have completed BA studies in fields other than the fields in which they apply for registration will undergo additional examinations.

93.2. Additional exams are determined by decision of the Collegium of Master Studies.

93.3. The procedure for registration and completion of master studies will be regulated by special regulations.

Article 94

Student rights

94.1. Students who are admitted to the College are entitled:

94.1.1. to participate in all lectures, seminars and lessons organized in the subjects of the chosen study program according to the progress of studies;

94.1.2. use the college library and other services for students:

94.1.3. to participate in the elections for student representatives in the bodies of the College,

94.1.4. to participate regularly in the meetings of the bodies and commissions where they are appointed as members and to perform such tasks with commitment and honesty. In case of conflict of interest regarding the content, the delegated student members do not participate in the meetings of the governing bodies of the College.

94.1.5. Students enjoy the right to present new ideas and controversial opinions without risking losing their student seat or the privileges they may enjoy from college;

94.1.6. Students have the right to complain about the quality of the teaching process or the college infrastructure.



94.1.7. Students enjoy the right to challenge a decision or action of the college against them in the MASHT and in the competent court.

Article 95

Student obligations

95.1. Students who are admitted to the College have the obligation:

95.1.1. Respect the regulations approved by the College;

95.1.2. Respect the rights of staff and other students;

95.1.3. Pay due attention to their studies and participate in academic activities;

95.1.4. Attend lectures in accordance with the rules of the specific student program;

95.1.5. To behave well both inside and outside the College so as not to discredit the College;

95.1.6. Respect the rules of the code of ethics;

95.1.7. Pay fees and charges that are fixed.

Article 96

Loss of student status

96.1. Regular student loses status for the following reasons:

96.1.1. When he-she decides to leave studies;

96.1.2. When he-she completed his-her studies;

96.1.3. When he-she has not completed his studies in the double period of the duration of his studies;

96.1.4. When he-she reaches the maximum number of re-registration of years without successfully completing his-her studies.

96.1.5. In the case of expulsion, based on the decision issued after the disciplinary procedure.



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96.2. Student may request once to extend the duration of studies for one or two years. The decision is made by the study program council. In case of a positive decision, the student will have the status of a regular student again.

96.3. The study program council applies the special rules for maintaining the status of a regular student in the following cases:

96.3.1. For special achievements in the field of sports, certified with amateur or professional status at the regional level or above;

96.3.2. For individuals with physical disabilities, including sight and hearing, or mental disabilities, certified by a physician.

96.4. The decision to enroll is made annually by the study program council.

96.5. Student may request temporary suspension from full-time student status in cases proven to be:

96.5.1. Severe illness;

96.5.2. Care for children under the age of three;

96.5.3. Pregnancy and maternity;

96.5.4. Other justified.

96.6. The final decision is made by the Study Program Leader

Article 97

97.1. Regular student status is maintained within two years after all exams have been completed. During this time the student must successfully defend the thesis topic.

97.2. A student who has exceeded the time allotted to successfully complete the degree can submit a request to the Head of the Study Program for the extension of this period for another year.

Article 98

98.1. The student can be re-registered as a full-time student without any obstacles regarding the period of temporary suspension of full-time student status under this



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Statute. The period of temporary suspension of the status of a regular student under this Statute is not counted in the duration of studies.

98.2. If the valid curriculum at the time of the first student enrollment does not take place in the following year of student enrollment after the temporary suspension of full-time student status under this Statute, the study program committee decides on differential examinations or other additional obligations as a condition for continuing studies.

Article 99

99.1. The Study Program Council permanently or temporarily expels students who seriously violate the rules from the College. Students accused of violations have the right to be heard by the disciplinary commission which advises the Study Program council. Excluded students have the right to appeal to the College Academic Senate as a second degree.

Article 100

100.1. Students have the right to appeal against the decision taken by the bodies of the College, of the Study Programs that have to do with their rights, obligations and responsibilities.

100.2. Such complaints are submitted to the study commission of the Study Program within 15 working days after the announcement of the decision.

100.3. The study commission is obliged to submit the report on the decision taken to study program council within 30 working days after receiving the complaint.

100.4. An appeal against the second instance decision is decided by the Senate.

100.5. Students have the right to challenge the decision of the Senate in the competent court

Article 101

Student mobility

101.1. In accordance with the study program the student can choose and enroll in certain courses in other College Study Programs if the chosen course does not take place in the Program where the student is enrolled.



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101.2. The registration of the course can be done with the permission of the Study Program where the student is registered and with the consent of the Study Program where the student registers the course.

101.3. Upon admission, the student is given a certificate on the admission for registration of a certain course and the amount of ECTS credits that will be earned upon completion of the course. ECTS credits earned will be credited to the student's study program.

101.4. The official document of the student records the data for the registered subject, the fulfillment of the student's obligations and the success shown. For ECTS credits earned the student is issued a certificate from the Study Program where the student has earned them.

101.5. The international mobility of students and between universities in Kosovo is regulated by a special act of the College. This act and the agreement with the university / college where the guest student comes from will also regulate the rights and obligations of the guest students, tuition fees and other issues related to the guest student.

Article 102

Student organization

102.1. Students have the right to establish student organizations to which all students can belong.

102.2. Each student organization has its own statute that is approved by its members in accordance with the general regulations issued by Board of the College. The statute will include the principles of equal opportunities and non-discrimination.

Article 103

103.1. The interests of students will be represented within the College with the following bodies:

103.1.1. Student Parliament at College level;

103.1.2. Student Council at the level of Study Programs.



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Article 104

104.1. Members of the Student Parliament and student councils shall be elected in accordance with the procedures for parliamentary elections.

104.2. Student organizations have the right to nominate members to the Student Parliament and Student Council of the Study Program based on the election results every two years.

104.3. Details for the election procedure will be determined by special regulations issued by Board of the College in consultation with the Student Parliament.

104.4. The mandate of the members of the Student Parliament and the student council of the Study Program lasts 2 years, without the right of re-election.

104.5. The Student Parliament and the Student Council student councils exercise their duties in accordance with the principle of majority voting.

Article 105

105.1. The Student Parliament is the supreme body of student representation.

105.2. The total number of members of the student parliament is 7.

105.3 Members are nominated by student organizations based on the total number of votes cast in the student elections and according to the priority lists of candidates published by each student organization at the beginning of the election campaign.

105.4. Members of the Student Parliament elect the head and vice-head.

105.5. The Board of the College issues the rules of procedure for the student parliament.

105.6. The Student Parliament elects the members of the Senate from the list of nominees prepared by the student council of the Study Program. The Speaker of the Student Parliament is an ex officio member from the total number of student members of the Senate.



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Article 106

106.1. Student councils are the student representation bodies in each study program.

106.2. The total number of members of each student council is 1% of the total number of full-time students enrolled in that study program, with a minimum of 1 and a maximum of 3 members.

106.3. Members will be nominated by the student organization based on the total number of votes obtained during the student elections for each study program according to the priority lists of candidates published by the student organization at the beginning of the election campaign.

106.4. The members of each student council elect a Head and a vice-Head.

106.5. Each student council proposes the list of candidates for student members of the Senate to be elected by the Student Parliament.

Article 107

The Board of the College allocates an appropriate annual budget for the activities of the Student Parliament and student councils proposed by the Student Parliament.

Article 108

Students are entitled to peaceful assembly.

Article 109

Students have the right to form professional associations or associations for any purpose permitted by the Law on Higher Education of Kosovo.

Scientific research

Article 110

110.1. The College conducts scientific research with the aim of:

110.1.1. Continuous development of the educational process;

110.1.2. Acquainting students with scientific research and artistic work;



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110.1.3. Continuation of scientific - professional and artistic development of young people;

110.1.4. The establishment of an international network of scholars and artists;

110.1.5. Preparation and presentation of competitive interdisciplinary study and artistic projects.

110.1.6. Scientific research is done by the College Study Programs in two ways:

110.1.7. From basic research without immediate practical use;

110.1.8. From applied research that is closely related to the needs and public interest.

110.2. Scientific research is done according to these basic conditions:

110.2.1. Through funds provided by the College;

110.2.2. Through private funding from individual contractors with third parties.

110.2.3. Through competition in national and international projects.

Article 111

111.1. The College is obliged to provide suitable conditions for scientific research and to enable the academic staff to achieve competitive results at the international level.

111.2. The academic staff of the College is obliged to do scientific research and creative work in accordance with their professional skills and the obligations arising from the strategic instructions of the Senate as well as the advice of the study programs.

111.3. Individual evaluation of academic work and research will be taken into account in professional evaluation and professional development.

Article 112

112.1. Scientific research is conducted within the premises of the College.

112.2. On the proposal of the study program council, the rector may authorize academic staff to conduct research and creative work at designated locations outside the College



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and to participate in joint projects with other institutions at the national and international levels.

Article 113

113.1. The scope and results of research - scientific and creative work activities will be reported individually each year by an academic staff member before the study program council.

113.2. Each Study Program must submit annually the profile of scientific research and artistic work to the Rector and the Senate.

113.3. All data regarding scientific research and artistic work, as stipulated in this Statute, should be collected as standardized statistical records and should be stored in a central database, provided by the Rectorate.

Article 114

114.1. College professors have the right to ask the Senate to allow them a free year of research focused on a foreign university.

114.2. A positive decision of focused research for one year requires:

114.2.1. Application for the research project;

114.2.2. At least 5 years full commitment in teaching and research;

114.2.3. Proven scientific competence and recognition within the international scientific community;

114.2.4. Invitation for scientific research from a foreign institute or university.

114.3. During the year of dismissal, the employee will receive the full salary.

114.4. After the year of focused research the employee has the right to return to the same job position with the same conditions as before.



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College staff

Article 115

Academic and non-academic staff

115.1 All jobs will be based on full-time and part-time contracts.

115.2. Full-time staff can not have another full-time employment contract at any other university / college.

Article 116

116.1. The academic staff of the College will be persons engaged in:

- academic teaching and
- professional - scientific research.

116.2. Academic staff consists of:

- o Full professors;
- o Associate Professors;
- o Assistant professors;
- o The lecturers;
- o Regular assistants;

116.3. The official abbreviations for the academic staff are:

119.3.1. Professor - Prof. Dr.

119.3.2. Assistant Professor - Prof. Ass. Dr.

119.3.3. Associate Professor - Prof. Assoc

119.3.4. Regular Assistant - Ass.



Article 117

- 117.1. The non-academic staff of the College will include persons engaged in:
- 117.1.1. Leadership and professional duties;
 - 117.1.2. Administration;
 - 117.1.3. Technical work.
- 117.2. Specific responsibilities and qualifications for each position will be determined by the job description in accordance with applicable law.

Article 118

- 118.1. The academic staff will be appointed by the rector according to the decision of the Senate based on the proposal of the study program council.
- 118.2. If the proposal is rejected, it is returned to the study program council for reconsideration.
- 118.3. If the study program council even after the review brings the same proposal, the Senate makes the final decision.
- 118.4. Appointment procedures will be done in a transparent manner with the announcement of the public competition for the position.
- 118.5. All appointments are made after reviewing the application documentation by the evaluation commission formed by the study program council. The evaluation committee evaluates the candidates who are considered to have met the conditions for the offered position.
- 118.6. The evaluation commission reports to the council that has formed it, within a certain deadline.
- 118.7. No one can be a member of the evaluation committee if he / she is the spouse, partner or close family member of the candidate to be appointed.



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118.8. Other issues for evaluation procedures are determined by the rules issued by the Senate in accordance with this Statute.

Article 119

119.1 For the title of full professor the candidate must have the following qualifications:

119.1.1. Have the degree of Doctor of Science;

To show high level and academic competence and scientific experience for the subject that is proven by:

119.1.2. A significant number of monographs, textbooks, publications in international scientific or artistic journals with at least 5 main works published in international scientific or artistic journals, as a first or correspondent author;

119.1.3. Active participation in national and international conferences;

119.1.4. Long-term experience in basic and applicable research projects;

119.1.5. High educational and pedagogical skills through reasonable practice;

119.1.6. Skills for academic leadership;

119.1.7. Leadership of master and doctoral topics.

119.1.8. Appointment for the first time in the title of professor and employment is for 4 years.

119.1.9. In the case of reappointment to the title of professor, the duration of the call and employment are made for an indefinite period.

Article 120

120.1. For the title of assistant professor the candidate must meet the following conditions:



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- 120.1.1. Have the degree of doctor of science;
- 120.1.2. Have a selected number of monographs and publications reviewed in international scientific or artistic journals with at least one major work published and reviewed in international journals, as first author or correspondent;
- 120.1.3. Demonstrate teaching skills.
- 120.1.4. Have at least three years of work experience in the teaching process in Higher Education.
- 120.1.5. All appointments for titles as well as the duration of employment is for 4 years.

Article 121

- 121.1. For the title of lecturer the candidate must meet the following conditions:
 - 121.1.1. Have at least the degree of Master of Science or equivalent;
 - 121.1.2. Have a selected number of monographs and publications reviewed in international scientific or artistic journals with at least one major work published and reviewed in international journals;
 - 121.1.3. Demonstrate teaching skills.
 - 121.1.4. All appointments for titles as well as the duration of employment is for 2 years.

Article 122

- 122.1. For the title of regular assistant, the candidate must meet the following conditions:
 - 122.1.1. To have successfully completed Master studies in the relevant field.
 - 122.1.2. Be no older than 30 years when first appointed.
 - 122.1.3. Have a grade point average in bachelor and master studies not less than 8, in each of these studies.



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122.1.4. All appointments as well as the duration of employment lasts 3 years.

122.1.5. Assistants hold practice classes in bachelor and master studies. Exceptionally the re-elected assistant, in the absence of a professor for the subject, may be authorized to hold limited lectures in bachelor studies with the authorization of the study program council and under the supervision of a teacher.

Article 123

123.1. For the title of associate professor the candidate must meet the following conditions:

123.1.1. Have the calling of a doctor of science (equivalent to the Faculty of Arts);

123.1.2. Have a selected number of monographs, publications in international scientific or artistic journals, with at least three (3) major works published in international journals as first author or correspondent;

123.1.3. To have created real artistic works or to have had public presentations, when the case is for the Faculty of Arts;

123.1.4. At least 3 years have passed since receiving the title of assistant professor;

123.1.5. Demonstrate teaching skills;

123.1.6. To prove work, knowledge and mastery in the subject of the respective field.

Article 124

The Academic Senate will adopt special regulations on the appointment procedure for academic calls.

Article 125

125.1. The disciplinary responsibilities of the employees of the College and the measures to be taken are determined by the regulations issued by the Board of the College.



125.2. The procedures and conditions for the revocation of titles, suspension or termination of employment of staff are determined by special regulations issued by the Board of the College after consultation with the Senate.

Article 126

Rights and responsibilities of staff

126.1. Academic staff have freedom of expression. They have the freedom to ask and test the knowledge gained and to express new ideas, conflicting opinions without putting themselves at risk of losing their job or any privileges they may have with the College.

126.2. Academic staff has the freedom to publish the results of their research and creative work, subject to the regulations of this Statute relating to the use of intellectual property rights for the benefit of the College.

Article 127

127.1. The academic staff of the College is obliged to respect:

- 127.1.1. The spirit of humanism;
- 127.1.2. College Autonomy;
- 127.1.3. Freedom of scientific and artistic creativity;
- 127.1.4. Internal legal acts and decisions based on them;
- 127.1.5. Principles of professional and scientific honesty;
- 127.1.6. Code of ethics;
- 127.1.7. College reputation and improve it.

Article 128

128.1. The academic staff of the College during the educational process is obliged to fulfill the following tasks:



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135.1.1. Participation of students for payment during studies, from research and scientific research, which are of interest to the College and society;

135.1.2. Students' fees;

135.1.3. Payments for commercial, scientific and other professional services;

135.1.4. Donations, gifts and other assistance from inside and outside the country;

135.1.5. Contracts with local, international, public and private bodies for teaching, scientific research and other consultations;

- Funds from national and international projects.

Article 136

The College is free to enter into contracts for any purpose related to education, research and other similar activities, with partners inside and outside the country.

Article 137

137.1. Funds are allowed (allocated) by the College, in accordance with special regulations as an amount of "total budget" and paid during the financial year at such intervals, that economic management will not have problems and will be insured at all times.

137.2. Unspent funds at the end of the budget year will remain with the College, if they are committed as a reserve for developments approved by the Board of the College.

Article 138

The budget allocation by the College shall specify the total number of educated students, subject to the maximum number recommended by the College license.



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Article 139

The standard form of the annual budget report will be issued by the Board of the College upon the proposal of the Rector.

Article 140

Budget procedures

With the authorization of the President of the Board of the College, the Financial Director of the College has the duty to prepare the annual plan of revenues and expenditures for review as well as the management report of the budget and other resources within the amount approved by the Board of the College. In this task the Financial Director will be assisted by the finance senior official.

Article 141

The Board of the College shall issue an annual financial plan based on budgetary procedures, upon the proposal of the Head of the Board of the College, in accordance with this Statute.

Article 142

142.1. Budget procedures contain the following actions:

142.1.1. Elaboration of the annual revenue and expenditure development report for the Head of the Board of the College;

142.1.2. Preparation of budget estimates for the Head of the Board of the College;

142.1.3. Preparation of the proposal of the annual financial plan based on the results of individual negotiations by the Board of the College;

142.1.4 Elaboration of the annual financial plan by the Board of the College for the head of the board, making a combined summary of budget utilization, fulfillment of tasks



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and efficiency for the budget year and the request for financial support for the next year.

142.2. The annual revenue and expenditure development report shall comprehensively present and compare the relevant budget and activity data for the previous year, which are based on this Statute.

Article 143

143.1. Budget estimates for each study program, and other organizational units present the current state of finances for the current budget year and describe the expected changes for:

- Budget:
- founder fund;
- student fees, funds and other private domestic and foreign donations.
- number of staff,
- College infrastructure equipment.

Other additional requests for special investments or other projects are presented separately and supported by arguments from the founder.

Article 144

144.1. Standardized budget records will be kept for:

- founder fund,
- student fees,
- other private funds from various donors.



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Article 145

Student fees

145.1. Student payments are made for services provided by the College at the time of the study program.

145.2. The annual student fees are comprehensive, in accordance with the special regulations of the College, and comprise all the services provided during the regular course of studies, in accordance with the provisions of this Statute.

145.3. Additional services (for research-scientific work, etc.) are provided by the College. Student fees apply to undergraduate and graduate studies.

145.4. The Board of the College, upon the proposal of the Head, issues regulations or detailed decisions on the type and amount of student payment for each academic year, which will be in accordance with this Statute.

145.5. Student payments will be made to the College's current account.

Article 146

Financial control

The Board of the College, upon the proposal of the Head of the Board and the Financial Director, may appoint an independent auditor (once a year) to monitor the proper use of the funds and thereafter issue a written report.

Article 147

The Head of the Board, in accordance with the provisions of this Statute, has unlimited rights to access all official records and documents of the College and its staff.



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Article 148

Internal quality assurance and evaluation

148.1. Everyone is subject to evaluation and this evaluation covers the entire spectrum of the College and its services.

148.2. Evaluations analyze the efficiency and effectiveness of the functioning of the College in all areas of action.

Article 149

Evaluations are made according to international evaluation standards.

Article 150

150.1. Estimates have the following effects:

150.1.1. Public motivation and evaluation in case of positive results;

150.1.2. Implement appropriate measures in order to improve performance in case of negative results

Article 151

The results and effects of the evaluation will be taken into account by the Board of the College and the Founder, which will have an impact on the allocation (allocation) of the budget.

Article 152

152.1. Estimates are made in the following directions:

152.2. Evaluation of management measures at all organizational levels in relation to:



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- 152.2.1. Establishment and adaptation of study programs,
- 152.2.2. Change of study programs,
- 152.2.3. Organizational measures such as the establishment, adaptation and amalgamation of organizational units,
- 152.2.4. Achieving social goals.
- 152.3. Evaluation of study programs and organization of studies;
- 152.4. Assessing the quality of teaching;
- 152.5. Evaluation of research, research and scientific activities.
- 152.6. Evaluations are made to achieve the objectives, adapt the work and save the measures taken.

Article 153

- 153.1. The evaluation of the work of teachers, of scientific research is done in this way:
 - 153.1. Internal evaluations through self-evaluation:
 - questionnaires and self-assessment by the Academic Staff
 - anonymous student assessment questionnaires,
 - analysis of parameters based on the work report and fulfillment of obligations.
 - 153.2. External evaluations by MASHT experts:
 - presence per hour,
 - expert reports.
 - 153.3. The College regularly conducts internal evaluations in accordance with this Statute and special Regulations.



Article 154

154.1. The evaluation of the quality of teaching by students is done at least once a year through anonymous questionnaires coordinated by the committee for internal quality assurance.

154.2. The questionnaires are compiled in detail by the internal quality assurance committee based on the standard structure of the questionnaires provided by the Board of the College and will be stored and used in a computer and physical manner.

Article 155

155.1. All external and internal evaluations will be performed by standard procedure, including the following actions:

1. The managing authorities responsible for the assessment shall, prior to the assessment, inform the College unit affected by this assessment of:
 - a. Fields,
 - b. Objectives,
 - c. procedures and schedules,
 - d. instruments.
2. Preparation of the version of the written report after the completion of the evaluation for:
 - a. evaluation procedure,
 - b. results,
 - c. proposed measures.
3. Rated units are given a reasonable period of time to respond to the report version. These comments will become an integral part of the evaluation report.
4. The final evaluation report will be given to:
 - a. All responsible persons of the assessed units,



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- b. The Founder (owner) and the governing authorities responsible for implementing these measures.

Article 156

156.1. External evaluation is done:

156.1.1. at the initiative of the Board of the College or the Academic Senate;

156.1.2. at the initiative of the Kosovo Accreditation Agency.

Article 157

The units of the College and their governing bodies are obliged to provide the necessary data and information for evaluation, as well as to cooperate during the evaluation.

Article 158

Report of work and fulfillment of obligations

158.1. The President of the Board of the College, the Rector and the Leaders of the Study Programs of the College will provide the annual report of the work and the fulfillment of their academic duties.

158.2. The annual work report contains:

- latest data about teaching in the academic year and
- data on works of scientific research character.

Article 159

159.1. The report of work and fulfillment of tasks contains sufficient data regarding:

- 1 - number of students (registered, total number, graduates);
- 2 - academic teaching:



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- a. study programs and subjects,
 - b. teachers, teacher responsibilities and lectures given,
 - c. exams and scientific seminar papers,
 - d. degrees;
 - e. student assessment results.
- 3 - scientific research and research:
- a. published scientific articles, monographs and other scientific publications,
 - b. reports of scientific projects,
 - c. participation in conferences and papers presented,
 - d. research projects funded by College and private sources,
 - e. academically funded academic staff,
 - p. other parameters of scientific and research importance.

Article 160

Work reports will be compiled, collected and stored in a computerized and standard manner.

Article 161

Administration and data

161.1. The College will provide efficient and useful administrative services to enable academic staff to meet the objectives and responsibilities in the field of academic training and research, as provided by this Statute.



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Article 162

162.1. The Board of the College, at the suggestion of the Rector, issues regulations on the internal organization of the services of the College.

162.2. At the suggestion of the General Secretary, the Rector issues regulations on the systematization of jobs.

Article 163

Administrative office

163.1. The administrative office of the College is responsible for professional administrative and technical matters related to:

- education and research,
- recognition of studies,
- personnel administration,
- legal aspects,
- the development plan of the College,
- accounting and finance,
- property maintenance and documentation,
- files,
- turnover of goods,
- information system management,
- central database and
- other general aspects of College administration.

Article 164

Folders

164.1. The General Secretary is responsible for maintaining accurate records of administrative offices.



164.2. In relation to these data, stable files must be kept for:

- 164.2.1. Candidates applying for admission;
- 164.2.2. Students enrolled in all study and research programs;
- 164.2.3. Graduates;
- 164.2.4. Contract staff;
- 164.2.5. Ownership;
- 164.2.6. Financial accounts;
- 164.2.7. Research, creative and consulting projects;
- 164.2.8. Commercial contracts;
- 164.2.9. Academic work reports;

164.2.10. Other matters requested by the Board of the College, the Rector or the Senate.

Article 165

165.1. All data must be stored in a standardized electronic manner. This data is stored in the central database in the service of the College and is maintained by the administrative officer, such as:

- 165.1.1. Number of students and student book;
- 165.1.2. Budget figures;
- 165.1.3. Infrastructure data;
- 165.1.4. Work reports and evaluations.

165.2. The General Secretary of the College is responsible for granting the right of access to a specific database. Regulations are issued by the Rector on the proposal of the General Secretary and after consulting with the Head of the relevant study program.



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Article 166

All data related to the personnel are kept respecting their private nature, and can be opened only for certain purposes in accordance with the law and according to the provisions of this Statute.

Article 167

College Publications

167.1. The College functions as a publisher, editor of textbooks, monographs and other scientific and professional journals in accordance with the regulations for publications issued by the Senate.

167.2. Regarding the publications in the College, the Senate forms the Publishing Council which consists of five members. The Vice Rector for Teaching, Research and Academic Development is an ex-officio member of the Publishing Council with the right to vote.

167.3. The members of the Publishing Council are elected according to the respective fields of science.

167.4. The publishing council elects the head from among its members. The mandate of the members of the Publishing Council is 2 years.

167.5. The elected members of the Publishing Council are at the same time the editor of scientific publications from the scientific and professional field to which they belong.

Article 168

168.1. The College student newspaper is published regularly.

168.2. The Rector will appoint the editor responsible for the student newspaper after consulting with the student newspaper editorial staff.

168.3. The editorial board is formed by 5 members who are elected by the student parliament.



KOLEGJI - COLLEGE
PJETËR BUDI
Prishtinë - Prishtina

Article 169

Transitional and final provisions

- 169.1. This Statute enters into force on the day of approval by the Board of the College.
- 169.2. Upon the entry into force of this Statute, the new governing structures of the College shall be elected as provided by this Statute.
- 169.3. Upon the entry into force of this Statute, the old Statute no. 550/2016, dated: 16.08.2016 is repealed.

Prishtine, 02.10.2020

President of the Board

Besim AJETI



